

**Scotland's Census 2022  
Equality Impact Assessment  
Results  
v4.0**

**December 2020**

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## 1. Executive Summary

Scotland's Census 2022 is the official count of every person and household in Scotland. It is a unique survey in that it affects the whole of Scotland's population and there is a legal requirement to participate. This Equality Impact Assessment (EQIA) presents evidence on the most significant potential impacts of the plans for Scotland's Census 2022 on equality groups in Scotland, recognising the protected characteristics under the Equality Act 2010. For example, Scotland's Census 2022 will be predominantly online and it is recognised that this change in practice from 2011 may impact on particular groups of the population. This Equality Impact Assessment identifies those impacts and the activity undertaken to mitigate any potential negative impacts.

Scotland is a diverse nation and stakeholders representing a range of interests have been fundamental to shaping Scotland's Census 2022. In preparing this Equality Impact Assessment we have gathered evidence from a wide range of sources including those of stakeholders as well as our own and others' experience of previous censuses. NRS held a series of stakeholder feedback sessions and conducted an online stakeholder survey to obtain feedback on the draft assessments. A report on the outcome of this period of consultation is published on the [Scotland's Census website](#).

This document is one of eight impact assessments prepared for Scotland's Census 2022. Others include:

- Human Rights Impact Assessment
- Children's Rights and Wellbeing Impact Assessment
- Data Protection Impact Assessment
- Island Communities Impact Assessment
- Fairer Scotland Duty Impact Assessment
- Strategic Environmental Assessment
- Business Regulatory Impact Assessment.

Assessment of the impacts of Scotland's Census 2022 is an ongoing process, which will continue up to Census Day on 20th March 2022 and beyond.

## 2. Background

### What is the census?

The census is the official count of every person and household in Scotland. It is usually held every 10 years and provides the most complete statistical picture of the nation available. It also provides information that central and local governments need to develop policies and to plan and run public services.

Scotland's Census is taken by the [National Records of Scotland](#) on behalf of the Registrar General for Scotland. The National Records of Scotland (NRS) is a non-ministerial department of the Scottish Administration, established on 1 April 2011, following the merger of the General Register Office for Scotland (GROS) and the National Archives of Scotland (NAS).

NRS's main purpose is to collect, preserve and produce information about Scotland's people and history and make it available to inform current and future generations. It holds records of the census of the population of Scotland from 1841 and every 10 years after that. The one exception to date was the wartime year of 1941 when no census was taken. Census records are closed for 100 years under the Freedom of Information (Scotland) Act 2002.

### **Move to 2022**

On 17 July 2020 Scottish Government announced the decision to move Scotland's Census to 2022 following the impact of the COVID-19 pandemic.

The census collection is a huge logistical operation involving the recruitment and deployment of thousands of staff, including a large field force team who engage with the public on their doorstep. The 12 months leading up to a census are vital in planning and testing the effectiveness and safety and security of census systems and collection processes to ensure these are ready. COVID-19 restrictions during 2020 prevented these key activities from progressing. These impacts occurred in a number of areas, from progressing recruitment to being able to undertake comprehensive testing, from contacting care homes and hospitals to establish their requirements for questionnaires to engaging with third sector and community groups to encourage participation from everyone in Scotland.

The priority and responsibility of NRS is to put in place a census that enables everyone across Scotland to participate, so that information collected can be used to produce high quality outputs and deliver the benefits required by the people of Scotland. We had been monitoring the impacts of COVID-19 on the delivery of the 2021 census and explored a number of [options](#)<sup>1</sup> to preserve this census date, details of which can be found on our website. The conclusion by NRS was that the only option in which there was confidence around securing the high response rate required was to move the census to 2022. Following our advice, Ministers decided to move Scotland's Census to March 2022 to ensure that a full and successful census is undertaken.

The census in March 2022 will follow the same model and question set as planned for March 2021. We will work closely with our stakeholders and partners to ensure that appropriate data is available to support work that was expecting to make use of Census 2021 data. We will also continue to work closely with our colleagues in the Office for National Statistics (ONS) and

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<sup>1</sup> <https://www.scotlandscensus.gov.uk/documents/Options%20Assessment%20Overview.pdf>

Northern Ireland Statistics and Research Agency (NISRA) to ensure the needs of data users in Scotland and across the rest of the UK will be met.

You can access FAQs around the implications of this change on our [website](#)<sup>2</sup>.

Scotland's Census 2022 will take place on Sunday 20 March, and will be conducted predominantly online. The last census was conducted mainly on paper (80%), and 20% online.

## **The Census Act 1920**

The Census Act 1920 ("the 1920 Act") provides for a census to be taken not less than five years after the previous census. The 1920 Act applies to England, Wales and Scotland. In Scotland it is the duty of the Registrar General to undertake the census, in accordance with the 1920 Act and any Order in Council or regulations made in terms of the 1920 Act, under the direction of Scottish Ministers. In England and Wales, the responsibility for the census rests with the UK Statistics Authority and it is conducted by the Office for National Statistics (ONS). In Northern Ireland it is conducted by the Northern Ireland Statistics and Research Agency (NISRA).

Section 1 of the 1920 Act provides the enabling power which underpins the taking of the census. It allows the making of an Order in Council ("the Census Order") which directs that the census be taken; the date on which it is to be taken; the persons by, and in respect of whom, returns are to be made; and the particulars which are to be stated in the returns. The questionnaire (or questionnaires) used in the census are prescribed in regulations ("the Census Regulations") under section 3 of the 1920 Act. This is where the census questions, as they will be seen by individuals completing the questionnaires, are legally set out. The questions must, of course, solicit the particulars set out in the Census Order.

A similar process will be followed in England, Wales and Northern Ireland, reflecting the importance of harmonisation. If a person refuses to answer a census question, or gives a false answer, they are liable to a fine not exceeding £1,000. Currently, the only exceptions to this are the voluntary questions on religion and on sexual orientation and on trans status or history, which were added by the Census (Amendment) (Scotland) Act 2000 and Census (Amendment) (Scotland) Act 2019 respectively. Together, both Acts specifically exclude penalising non-response to these questions.

## **Why have a census?**

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<sup>2</sup> <https://www.scotlandscensus.gov.uk/documents/Scotland's%20Census%20-%20Stakeholder%20QA%20-%20Frequently%20asked%20questions%20.pdf>

For over 200 years, Scotland has relied on the census to underpin local and national decision making. Around 200 countries worldwide now undertake a regular census under the [UN census programme](#). The census is the only survey to ask everyone in Scotland the same questions at the same time. It is unique in the provision of comprehensive population statistics. It is used by central and local governments, health boards, the education sector, the private sector, and the voluntary sector to plan and distribute resources that match people's needs. The information collected must be "authoritative, accurate and comparable" for all parts of Scotland, and down to very small levels of geography. Only the census can consistently provide such information.

Basic information on population size, age, sex and location are crucial to work on pensions, migration, economic growth and labour supply. Other information gathered helps governments to:

- identify housing demand and create housing supply including information on household size and family make-up which are crucial to policies on local housing demand and planning, and poor housing and overcrowding
- identify areas of deprivation, enabling them to target services
- gather data on equality groups, enabling them to tackle discrimination
- gather information on housing.

Census information is also used for a range of social and economic indicators:

- population estimates
- employment and unemployment rates
- birth, death, mortality, and fertility rates
- equalities data, such as age, sex, ethnicity, religion/belief and disability.

Census data is also used by local public services to meet local needs in health, education, transport, planning, and community care services.

An example of how census data has been used to inform equality issues is [‘People with a learning disability or developmental disorder – Summary of published analytical notes’](#) report, October 2017.

In collaboration with NRS, the Scottish Learning Disabilities Observatory investigated the demographic characteristics of people in Scotland reported in Scotland's Census 2011 as having a learning disability or a developmental disorder. The objective was to make comparisons of the characteristics of these two groups with those of the general population. This will help build a better understanding of the health inequalities experienced by people with a learning disability or with a developmental disorder.

NRS calculated the cost to health board funding allocations if the census was not carried out in 2011. If census figures from 2001 had been used to make population estimates and allocate funding to health boards, in 2014/15 there would have been misallocations of between £30m and £40m. Some health boards would have received more, some less, than their appropriate share.<sup>3</sup>

Following the 2011 Census, NRS, in conjunction with the other UK Census offices, explored alternative ways to produce population statistics. NRS had an open mind in identifying potential options and examined and compared various approaches to counting the population, both here and overseas, engaged with a diverse group of users, commentators and public bodies, and undertook qualitative and quantitative research into attitudes to the census and population statistics. More information on the work which was done can be found in the [Beyond 2011](#) section of the NRS website.

Having considered all the [evidence](#), in March 2014, NRS recommended that a modernised 'traditional' census was the best way to meet users' needs. Specifically, NRS announced its intention to focus on planning for a census in 2022, which will be primarily online, while offering alternative modes of completion where necessary, and also aiming to make best use of technology and administrative data in its design, building on the online approach used successfully in the 2011 census.

The main objectives of Scotland's Census 2022 are to:

- produce high-quality results;
- generate outputs that meet the needs of our users;
- maximise online response rates for the census;
- produce timely outputs to maximise benefits;
- protect, and be seen to protect, confidential information;
- do so in a cost effective way; and
- make recommendations for the approach to future censuses in Scotland.

The census is for, and about, everyone in Scotland. In conducting it, an objective is to gather as wide a dataset as possible. It is recognised that people in Scotland have a wide range of needs. Therefore, our designs have to take account of these diverse needs, and these needs may be influenced by them having one or more of the protected characteristics as defined in the Equality Act 2010. NRS is therefore trying to make sure that firstly people are able to access the census in order to fulfil their legal obligation to participate, and secondly, to enable their access to the anonymised statistical outputs derived from the data collected, which in turn enable them to reap the benefits realised.

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<sup>3</sup>[Scotland's Census 2011 General Report](#)



The numerous uses made of census data outlined above represent a key benefit and a positive impact of the census which is shared by all.

There are a number of barriers and challenges, which can potentially limit or hinder participation in the census. These include lack of awareness, lack of understanding, privacy concerns, language, mistrust in/lack of engagement with officialdom, impairments such as physical or learning disabilities, and known limitations around the 'reachability' of communities and groups. Some relate specifically to digital participation, such as digital access or connectivity issues, lack of digital skills or confidence, data security concerns and mistrust of digital systems. In support of its objectives the programme is taking steps to address and overcome all of these challenges. Specifically, whilst the 2022 census will be predominantly online, paper questionnaires and support materials will also be available. This represents a major mitigation against the risk of negative impact through digital exclusion.

### **Equality Act 2010**

The Equality Act 2010 brought together over 100 separate pieces of legislation including the Sex Discrimination Act 1975, the Race Relations Act 1976, and the Disability Discrimination Act 1995. The Act provides a range of protection from discrimination for nine "protected characteristics": age, religion and belief, race, disability, sex, sexual orientation, pregnancy and maternity, marriage and civil partnership, and gender reassignment. The aim of the Act was to simplify, harmonise and strengthen previous protections. The Act provides protection for the protected characteristics across employment, education, and goods, services and public functions.

### **Public Sector Equality Duty**

The Equality Act 2010 created the public sector equality duty, a single equality duty that incorporated the nine protected characteristics listed above.

The "general equality duty" came into force on 5 April 2011 and requires public authorities, and any organisation carrying out functions of a public nature, to consider the needs of protected groups, for example, when delivering services and in employment practices. It incorporates all the protected characteristics, although marriage and civil partnership is only partially covered. The general duty requires public authorities to have due regard to the need to:

- Eliminate discrimination, harassment and victimisation
- Advance equality of opportunity between different groups
- Foster good relations between different groups.

Public authorities in Scotland subject to the specific equality duties are required to:



- report on mainstreaming the equality duty
- publish equality outcomes and report progress
- assess and review policies and practices
- gather and use employee information
- publish gender pay gap information
- publish statements on equal pay
- consider award criteria and conditions in relation to public procurement
- publish required information in a manner that is accessible.

A key reason for requiring census data on a range of topics is to be able to fulfil the public sector equality duty. Census data would, for example, assist public authorities in carrying out equality impact assessments when they assess and review policies and practices.

### **Equality questions**

The census already collects information relevant to a number of the protected characteristics. It includes questions relevant to the protected characteristics of sex, age, disability, marriage and civil partnership, religion, and race. It will ask new questions about sexual orientation and trans status or history in the 2022 Census. In recognition of the sensitive and personal nature of these questions, these new questions will be asked on a voluntary basis, in the same way as the question on religion.

The Scottish Government has identified evidence gaps across the protected characteristics. These are set out in [Scotland's Equality Evidence Strategy 2017-2021](#). The strategy does not define projects to fill these gaps. Rather, responsibility for addressing gaps in data and evidence will be shared across a range of organisations.

Following a [Topic Consultation](#) in 2015, further engagement and investigation of how to improve the quality of data collected on equality characteristics continues, to meet identified user need for Scotland's Census 2022. This engagement focuses on outputs and how census data can be more accessible to users for equality monitoring. Following a programme of research, stakeholder engagement, and question testing, NRS set out recommendations on all of these topics in the [Plans for Scotland's Census 2021](#), accompanied by the [research](#) findings on question development. It will be for Ministers and the Scottish Parliament to decide how to proceed.

### **Data Collection**

Respondents will be able to complete the census questionnaire online, or can request a paper questionnaire for return by post. Enumeration processes include the use of a robust address list to ensure everyone can have a fair chance of completing a census return. This is complemented by deployment of a field force who will seek to ensure every household and communal

establishment is able to participate in the census. The Census Coverage Survey, which follows up a sample of the main operation, assesses the extent of coverage across the whole population.

A free-to-use dedicated Contact Centre will be established and promoted to handle all census enquiries, fulfilment requests and complaints. It will be operated by fully trained staff and will offer translation services, telephone data capture and other support functions.

### **Data Processing and Statistical Outputs**

Statistical data processing, and the methodology underpinning it, will seek to ensure that all characteristics captured by the census are processed appropriately and consistently to best meet the identified user needs, and are considered throughout the data lifecycle. Statistical Disclosure Control policies and processes protect individuals, particularly those who hold certain protected characteristics, from being identifiable from census outputs.

### **Publicity, Communications and Engagement**

The census website will feature the online data collection instrument and a wide range of help and guidance. Specifically, this will include a general content portal, the online census questionnaire engine, and specific questions guidance. The questions for each of the equality characteristics and the high-level guidance which accompanies them can be viewed in [Annex A](#).

Extensive user research has been conducted to support and inform the development of the online collection instrument, including the following strands of research:

- Information Needs User Research
- Usability and Accessibility Testing Research
- Online User Testing Research
- Audience Discovery Research.

This work has specifically targeted potential users from a wide range of backgrounds and capabilities, providing valuable insights into the needs and motivations of different groups and communities. These include people with skills limitations, low literacy, reading impairments, English language limitations, people from ethnic minorities and care home residents.

Summaries of this work and its outcomes can be viewed in [Annex B](#).

Publicity, marketing and communications will seek to raise awareness and maximise motivation to participate amongst all groups and communities. Messaging will be tailored to a number of different audiences using a range of platforms, including social media and will seek to educate and reassure whilst

highlighting the benefits of the census, and allaying concerns around security of data.

NRS will seek to maximise response amongst those groups who are considered to be at most risk of non-participation, by building relationships through direct engagement with their representative and support organisations, and local authorities. This engagement will seek to identify, explore and maximise our understanding of the motivational, attitudinal and circumstantial barriers of relevance to each group. Community engagement activities will seek to develop knowledge and intelligence at local levels to inform messaging and tactics, including local and regional prevalence of target populations and the communications channels and networks they use. Due to present COVID-19 pandemic restrictions, much of our stakeholder and community engagement will be carried out virtually until we can meet the public face-to-face again at events or conferences. We have constructed a plan to do this and will soon be setting up 'virtual networks' to engage with different audiences from a variety of sectors across Scotland.

We have conducted wide-ranging market research with the public over four phases to understand more about what the public knows about the census, what their motivations would be to help them complete and what messages resonate best to help promote census. The first phase contacted 1045 respondents through an online survey to take a baseline of what the public knew about census, brand values and who they thought delivered census. The second phase was a series of in-depth focus groups across the country, looking at key target audiences and examining the messages that they feel explain census best. The third phase was conducted with 2001 respondents through an online survey where key messages were refined. In the final phase, 12 key stakeholder organisations were contacted who represent our more marginalised audiences (BME, Roma, LGBT, Gaelic Speakers, Asylum seekers/refugees, young people, older people, veterans, carers and the disabled) to ascertain learnings of how we can reach them and best meet their needs.

Key learnings show that political mistrust is at an all-time high with marginalised audiences feeling they are not listened to, their opinion is sought but then ignored. That said overall, the public was largely unaware of census and as such, did not have a negative opinion of it. The vast majority (71%) said they would be happy to complete, with only 8% saying they would avoid it if at all possible, this was higher in deprived communities, those not in work or at the end of age spectrum (16-24 or 75+).

The research shows our overall 94% completion target will be challenging to meet against this backdrop of cynicism towards authority and government bodies.

Marginalised groups have legitimate barriers to make completion more challenging – English language skills, trust in authority, access to internet, computer confidence and personal ability. Supportive messages that explain where you can get help and assistance are of utmost importance as is the data confidentiality and security. The historical/ancestry aspect of census was found to be a motivating factor for completion in Gaelic, so messages promoting this aspect could be enhanced here. Overall, it was found that emotive/purpose messages that unlock the 'why' (benefits) of census are most motivating and even the most disengaged are more positive about completion when they understand the value of census and what data is used for.

The results of this comprehensive research and analysis from our recent communications test from our rehearsal that took place in October will be used to develop communications strategies and to shape the creative marketing and advertising campaign for 2022. We are now conducting a short online survey with the public post-COVID to see if any of our earlier results have changed and if this needs to influence the creative concepts for the campaign. We understand the importance of reaching out to more marginalised audiences, building relationships with stakeholder and community organisations who represent these groups to encourage them to support census.

Once it is deemed safe to do so and after the COVID-19 restrictions have been lifted, NRS plan to have a presence at high profile events in the lead-up to the launch of Scotland's Census 2022 to help raise awareness, generate enthusiasm and support. Until then engagement will be conducted virtually.

Our wider engagement plan aims to gather widespread support for the census with key stakeholders that represent the diversity of the Scottish population, helping NRS reach more marginalised audiences that we may not reach through our national marketing campaign.

Our national marketing/advertising will also aim to reflect authentic Scots voices, including Gaelic, where possible and show the diversity within the Scottish population.

All of this work is currently being planned, resourced and taking forward.

Work to establish working stakeholder relationships to support this approach will grow and intensify moving forward towards 2022.

### **Digital participation**

The public sector in Scotland is committed to respond to the changing expectations of customers by realising the opportunities that technology provides and delivering an increasing proportion of services online. Part of the

[Scottish Government's Digital Strategy](#) is to increase digital participation in order to enable social mobility and tackle persistent inequalities. The online delivery of public services will also provide services which are easier, quicker and more convenient for people to use, and at a lower cost than other methods allow. The UK Government's Digital Efficiency Report suggests that transactions online are 20 times cheaper than by phone, 30 times cheaper than by post and as much as 50 times cheaper than face-to-face.

In general terms Scotland can be considered a digital nation. The 2018 Scottish Household Survey (SHS) reports that home internet access has increased steadily over time, reaching an all-time high of 88 per cent of households in 2019<sup>4</sup>. Previously, other sources have shown that 40 per cent of people are reported to have a tablet computer (SCVO, 2015) and 63 per cent use a smartphone (Ofcom, 2015a).

While this information is a useful indicator of internet availability it is not necessarily indicative of potential response to a requirement to use the internet for a specific task such as completing a census form. A report published by the Carnegie UK Trust (Carnegie UK, 2014) highlights this fact noting that the barriers to getting online are multiple, varied and complex. They state that “being digitally connected is not the same as being digitally included”. The same point was also made in a report outlining research looking at links between digital and social disengagement (Helsper, 2008) which notes “simply providing access to these platforms is not enough – digital disengagement is a complex compound problem involving cultural, social and attitudinal factors and in some cases informed ‘digital choice’”.

It is important therefore to have a full understanding of all factors influencing internet use before any assessment of potential digital participation can be made.

Everybody has their own individual set of circumstances and their own reasons for not being online. There are four main kinds of challenge people face: -

- access (accessibility, location, cost, technology, infrastructure, language)
- skills (literacy, digital, security, confidence)
- motivation (risks, necessity, financial benefits, social benefits, health and wellbeing benefits)
- trust (identity, security, standards, reputation).

The first two, a lack of access or skills result in ‘Digital Exclusion’ while the latter two, lack of motivation or trust may be best grouped with those situations where individuals have access and make use of the internet but will choose not to complete an online census as ‘digital choice’.

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<sup>4</sup> [Scottish Household Survey 2019: Annual Report](#)

Both, exclusion and choice could have a significant impact on online response rates. Therefore, it is important that a focus for Scotland's Census 2022 is on promoting online participation and not just tackling digital exclusion.

We are also keenly aware of the demographics and infrastructural aspects of the digital connectivity landscape in Scotland. Households with higher income are more likely to have internet access. Households with lower incomes and households in Scotland's most deprived areas were less likely to have home internet access than higher income households and those in less deprived areas, but the gap has narrowed in recent years. Internet access varies by tenure. Ninety-one% of households who owned their home and 93 % of those in private rented housing had home internet access compared to 79 % of those in social rented housing.<sup>5</sup>

The option of submitting census questionnaires online was introduced for the first time in 2011 to those living in households; those living in communal establishments were only able to complete on paper. Around 20 % of all returns were submitted online. The 2022 Census is being designed under the principle of '[Digital First](#)' with a target online completion ratio of at least 70%. Development of the online collection instrument has incorporated a programme of user research to understand accessibility issues and, therefore, to inform an online delivery that is accessible. The move to a primarily online census, including a change in enumeration strategy (e.g. post out of contact materials instead of enumerator hand delivery), will reduce the direct contact between householders and field staff. Public assistance channels and services together with publicity and marketing will have a critical role in compensating for this and encouraging and enabling maximum response. Public assistance services will be designed to encourage and enable those who can use digital self-service to do so, whilst helping those who cannot use self-service. NRS will also provide a range of non-digital access channels but will encourage the public to use our digital channels. NRS will support this channel shift by ensuring quality, ease and efficiency of our digital services and by providing assisted digital support. Online services will be promoted through a number of different routes, such as community engagement activity, publicity initiatives, websites, contact materials and information leaflets. To reflect the steep rise in the use of social media in recent years, there will be a much greater emphasis on the use of social media as part of the programme's marketing and publicity activity, to satisfy increased customer demand and expectation. We are monitoring broadband roll-out initiatives overseen by the Scottish Government and Highlands and Islands Enterprise which have set ambitious targets for broadband coverage across Scotland. We will continue to track progress against such initiatives to develop and maintain knowledge of those localities where digital access presents the biggest challenge, so we can best channel our support and assistance efforts.

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<sup>5</sup> [Scottish Household Survey 2019: Annual Report](#)



## **Field Operations and Recruitment**

The field force which supported Scotland's Census 2011 was in the region of around 7,500 staff who were responsible for hand-delivery of paper census questionnaires to the vast majority of Scotland's households. In 2022 initial contact with households will be by letter and field force responsibilities will focus on following up non-response. Field force is expected to be around half the size of that in 2011.

Recruitment and employment practices will be strictly in accordance with relevant employment legislation.

## **Census Rehearsal**

As part of our preparations for Scotland's Census 2022, NRS undertook a public rehearsal in parts of Scotland. The rehearsal took place during October and November 2019. People living in households in parts of Glasgow City, and Dumfries and Galloway, and Na h-Eileanan Siar were asked to help by taking part, and received a letter in early October with more information about the rehearsal and how to participate.

Unlike the Census itself, participation in the rehearsal was not a legal requirement. Householders in these areas were asked to take part on a purely voluntary basis to help ensure things go smoothly for the main Census in 2022. Field force and communal establishment enumeration operations were not included in the rehearsal activities.

The rehearsal highlighted that the majority of the approaches NRS will use to contact citizens and collect data were feasible and worked as expected. It also provided further evidence that there are a relatively small number of aspects of our approach that require additional improvements, the majority of which were already known to us and are tied into our post-rehearsal work schedule.

The rehearsal also provided further reassurance that our chosen approaches in many respects worked well. For example, initial contact materials and reminder letters worked well to increase returns, elements of our local engagement and marketing strategy tested strongly, and the overall design and functionality of the online and paper questionnaires allowed the public to complete returns and deliver usable data for our systems.

The rehearsal did importantly identify some new areas of improvement for NRS to take forward. These included the need to:

- make improvements to how we collect address information;
- make improvements to some online question routing;
- review the timing and tailoring of reminder letters; and



- improve the provision of management information.

The rehearsal evaluation report can be found [on the Scotland's Census website](#).

### 3. Key findings - protected characteristics

#### Age

##### Demographic overview

Scotland's population is ageing. In 2018, just under one in five people (19 %) in Scotland were aged 65 and over, compared with 16 % in 2008. The population aged 16 to 64 has decreased from 66 % to 64 % over the last 10 years. The higher number of females at older ages reflects their longer life expectancy<sup>6</sup>.

##### Internet use by age

There is a clear relationship between age and use of internet, with lower rates of internet use among older adults. In 2019, 99 % of adults aged 16 to 24 reported using the internet compared to 43 % of those aged 75 and over. 12% of all adults stated that they did not use the internet at all.

Although older adults were less likely to use the internet, the gap in internet use between adults aged 16-24 and adults aged 60 and above has fallen over time from 57% in 2007 to 33% in 2019. This result has mainly been driven by an increase in internet use amongst adults aged 60+ (from 29 % to 66 %).<sup>7</sup>

Younger internet users were more likely to access the internet using a smartphone than older users, with 98 per cent of 16-24 year olds using smartphones compared with 47 per cent of adults aged 75+ (an increase from 29 per cent in 2018). Older internet users were more likely than younger users to use a tablet to access the internet. six1722

##### What does this mean for different age groups of respondent?

Our experience of previous censuses has shown that older people need a range of support mechanisms to raise their awareness of the need to complete a census questionnaire and to help them to do so. However, in light of the evidence above, the emphasis on online completion in 2022 will present fresh challenges in mitigating the risk of non-participation amongst older people. We will therefore ensure that paper questionnaires will be available.

Information from the 2011 Census shows that 53 % of those aged 65 and over are limited in their ability to carry out day to day activities due to a health condition or a disability. This compares to 20 % for the population overall. Therefore, we are working to ensure that our support services take account of additional needs. Public assistance will feature a number of impairment

<sup>6</sup> <https://www.nrscotland.gov.uk/statistics-and-data/statistics/statistics-by-theme/population/population-estimates/mid-year-population-estimates/mid-2018>

<sup>7</sup> [Scottish Household Survey 2019: Annual Report](#)

solutions including telephone data capture, text and video relay, large print and Braille translated guidance. We have engaged with charitable bodies and support organisations such as RNIB to inform designs to assist their users and will continue to do so. We recognise that older people may lack confidence in using our dedicated contact centre, including automated systems such as Interactive Voice Response for paper questionnaire requests.

All of these factors are influencing design decisions and strategies around public assistance, community engagement, enumeration and fieldwork.

Contact Centre and field force staff will be able to provide assistance to support completion. In addition, the census questionnaire can be completed on behalf of the householder by a family member/friend/carer. In the case of communal establishments (e.g. care/retirement homes) each establishment will have an Area Manager available to provide telephone support. Our public assistance team will offer assisted digital support by phone, web chat, social media, by post and e-mail and through local support hubs for those who lack digital skills. Language used in contact materials will be carefully considered to avoid discouraging those with low confidence. Clear guidance will be provided on how to contact public assistance to use the various support channels for those without the skills/confidence to complete on their own.

Older single person households may also be wary of doorstep contact by field staff.

We are actively looking to recruit staff who have previous experience of working with vulnerable groups, subject to the necessary checks and clearances.

### Question on age

Data on age, or date of birth, was first collected in the Census in 1821. There is a strong and well-established user need for the key demographic variable of age. By combining sex and age information, the census provides a basis for calculating rates of morbidity, mortality, fertility, marriage and divorce. These are vital inputs to population estimates and household projections which are used by central and local government to inform resource allocation, target investment, and carry out service planning and delivery.

Social surveys generally collect information about age, either by asking for age or age bands, date of birth, or a combination. We will continue to collect information on age (via a question on date of birth) in 2022. No question development has been considered necessary for the date of birth question as the data collected in previous censuses was of good quality which met user needs.

As we are recommending the inclusion of a question to gather age data in 2022, data on this variable will be available in census outputs. Outputs relating to age are an important tool for creating a complete demographic picture of Scotland. Stakeholder feedback has indicated that these outputs are vital for resource allocation, targeted investment and service planning/provision across the country.

How are questions and question acceptability affected by age?

Question development work seeks to ensure that the language used in questions and guidance is inclusive, acceptable and aids people of different ages in answering questions confidently and correctly. This includes guidance for those who are completing returns on behalf of others who may be at school, retired, or young children. All potential questions are reviewed to ensure that they are asked of the appropriate age groups - specifically, questions on sexual orientation, trans status, language and labour market participation. Testing of all potential new questions, and any questions considered for changes, has been undertaken with communities of interest and the general population to understand the implications of posing these questions to all individuals, or targeting to relevant age groups, to understand how different age groups may respond to questions, and whether the questions are publicly acceptable to all age groups.

The asking of some questions will be limited to certain age groups only

In 2022, we need to make sure that the census only collects the information that we need from the people of Scotland and we want to make sure that the questionnaire is easy to complete and takes as little time as possible. Testing has also shown that some questions are less acceptable when they are asked about people under the age of 16 years.<sup>8</sup> With this in mind there will be some age routing in the questionnaire. This means for example that the person completing the form will not be asked how well a two year old can read English or where a 6 month old baby lived a year ago.

For the online questionnaire the response used to the date of birth question will be used to calculate a person's age and which questions will be relevant to them, so they will not need to respond to questions that are not relevant to them. On the paper questionnaire we will provide guidance about which questions should be answered by people of particular ages.

The following age-limitations will apply:

**Questions asked of people aged 16 or over:**

- The new question on trans status or history

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<sup>8</sup>[https://www.scotlandscensus.gov.uk/documents/census2021/Sex\\_and\\_Gender\\_Identity\\_Topical\\_Report.pdf](https://www.scotlandscensus.gov.uk/documents/census2021/Sex_and_Gender_Identity_Topical_Report.pdf)

- The new question on sexual orientation
- The new question on ex-service status
- The question on legal marital and civil partnership status
- The qualifications held question
- The questions on employment and activity last week

**Questions asked of people aged 4 and over:**

- The question on whether you are a school child or full-time student
- The questions on travel to place of work or study

**Questions asked of people aged 3 and over:**

- All of the language questions
- The question on provision of unpaid care

**Questions asked of people aged 1 and over:**

- The question on address 1 year ago

All other individual questions will be asked for everyone.

Communication considerations by age

Certain age groups may be unaware of the census or unsure of some of the language used. Some older people may experience difficulties in understanding advice and guidance.

Ensuring maximum participation from all age groups

Stakeholder and community engagement will seek to connect with key support and care organisations both nationally and at local level to build better understanding of the barriers to participation which may exist for older people and disabled people and in the longer term to identify the most effective routes for raising awareness and educating around the benefits of taking part and the accessibility options we will offer. This will further inform design and implementation of public assistance services and solutions as well as publicity and marketing. Reassurance around security of data will also form a key objective of our communications activities.

Young adults have also been identified as a group at risk of not participating in Census, and will therefore be the subject of targeted community engagement. Digital exclusion, whilst more prevalent in older people, also exists as a barrier to the participation of young adults to an extent. However, attitudinal and motivational factors such as lack of knowledge/awareness, disengagement with officialdom, and fears around security of data are key amongst this group, some of whom may be experiencing their first census as a respondent, and there will therefore be an emphasis on raising their awareness of the obligation to complete a questionnaire, and highlighting the benefits of doing so.

Evidence<sup>9</sup> suggests that using the internet and social media are a good way of targeting young people but other ways of reaching and engaging older people may be more effective.

Publicity and marketing campaigns will seek to maximise the potential for social media and other channels to target all age groups with tailored messaging. Messaging will also seek to reassure respondents by highlighting our commitment to keeping data secure.

### Access to outputs

Evidence<sup>10</sup> shows that older people are less likely to use the internet, so may not have as much access to data outputs if they are only available online. Census outputs will be made available in a variety of accessible formats both online and in hard copies on request. This will ensure that all data users, regardless of their internet access or proficiency will have access to census outputs.

## **Sex**

### Demographic overview

Mid-year estimates for Scotland for 2018 produced by NRS show that 51 per cent of Scotland's population were female and 49 per cent were male.<sup>11</sup>

### What does the sex question measure?

The Census has collected information on the numbers of males and females since 1801. For the first four censuses, information was not recorded on an individual basis, only on the total number of males and females per address. Since 1841 the Census has asked individual households to record details of the people who are resident there including their 'sex'.

The Census Act 1920 is the legal framework for the 2022 census and does not define sex. Paragraph 1 of the schedule to the Act lists "sex" as a matter in respect of which particulars can be required.

Since 1920, a variety of questions have been asked/instructions given and the question asked in different looking formats:

- 'Please tick appropriate box'

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<sup>9</sup>[https://www.ofcom.org.uk/data/assets/pdf\\_file/0025/149146/online-nation-report.pdf](https://www.ofcom.org.uk/data/assets/pdf_file/0025/149146/online-nation-report.pdf)

<sup>10</sup>[Scottish Household Survey 2019: Annual Report](#)

<sup>11</sup><https://www.nrscotland.gov.uk/statistics-and-data/statistics/statistics-by-theme/population/population-estimates/mid-year-population-estimates/mid-2018>

- 'Write in your sex' or
- 'What is your sex?'

The response options have always remained constant and it is, therefore, assumed – in the absence of any evidence to the contrary – that the data are consistent over time.

Prior to 2011 in Scotland, there was no additional guidance provided on how to answer the sex question. In 2011, in response to user requests, additional information was provided online to help trans people understand how they should answer this question. That guidance advised people who were trans that they did not need to answer the question with the sex recorded on their birth certificate.

The Census Topic Consultation in 2015 identified a continued need for data on sex to be collected in the Census, and in addition identified a need to consider how the question is inclusive of everyone in Scotland. Some stakeholders raised that the 2011 binary sex question could not be answered by those who are non-binary; this was evidenced in 2011 by some respondents ticking both boxes, writing in 'non-binary' over the response or refusing to tick either box. Investigating how to address this was considered important as the sex question is not a voluntary question and, therefore, completion rates should be 100 %.

A programme of research and development was therefore undertaken, the findings from which were published in September 2018. The topic report<sup>12</sup> reported the findings that a non-binary sex question was publically acceptable and produced less item non-response than a binary sex question. NRS reported in the Plans for Scotland's Census<sup>13</sup> in September 2018 that it was continuing to investigate whether a non-binary sex question would lead to improvements in data quality for 2022.

During the consideration of the Census (Scotland) (Amendment) Bill, there was considerable discussion around the sex question to be asked in 2022, in particular, whether a non-binary question should be considered further. Whilst some stakeholders felt that such a question could lead to better results, many stakeholders raised concerns over the concept of a non-binary question. In particular, there was a widely expressed view amongst these stakeholders that sex is biological and can only be male or female and therefore any question which asks a respondent about their sex must be binary. In addition to the need for the question to remain binary, these stakeholders are clear that if sex is based on biology then any guidance must be clear that the basis

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<sup>12</sup>[https://www.scotlandscensus.gov.uk/documents/census2021/Sex\\_and\\_Gender\\_Identity\\_Topical\\_Report.pdf](https://www.scotlandscensus.gov.uk/documents/census2021/Sex_and_Gender_Identity_Topical_Report.pdf)

<sup>13</sup>[https://www.scotlandscensus.gov.uk/documents/census2021/Plans\\_for\\_Scotlands\\_Census\\_2021.pdf](https://www.scotlandscensus.gov.uk/documents/census2021/Plans_for_Scotlands_Census_2021.pdf)



of the question is around sex as recorded on an individual's birth certificate or Gender Recognition Certificate and not on the basis of how they self-identify.

In its Stage 1 report on the Census (Amendment) (Scotland) Bill<sup>14</sup>, the Culture, Tourism, Europe and External Affairs Committee of the Scottish Parliament recognised that there are different views on the issue of binary or non-binary sex question but recommended that the question remains a binary one in 2022 in order to ensure consistency over time. Having discussed with stakeholders and considered the matter further, it has been agreed that a binary sex question will be included for 2022.

The same question will be included as in 2011 'What is your sex?'. The guidance used in 2011 will be updated, but will still retain the concept of self-identified sex. The guidance will remain online and separate to the census questionnaire. We recognise that there are very strong opposing views on this issue. NRS commissioned ScotCen Social Research to test the nature and impact of guidance associated with the sex question. ScotCen carried out two surveys on: the general population aged over 16 and living in Scotland; and adults aged over 16 who self-identify as trans / non-binary and living in Scotland. The full ScotCen report can be viewed [here](#). Following careful consideration of all of the available evidence NRS will include a binary sex question with self-identification guidance for the 2022 Census. The NRS Recommendation Report can be found [here](#).

We continue to work with our data users to understand what data they need from the census to do their work. A version of the equality questions and guidance can be viewed in [Annex A](#).

As part of their report on the Census (Scotland) (Amendment) Bill, the Committee also noted that whatever the outcome of the considerations around guidance, the final guidance should be clear, clearly communicated to all and accessible.

## **Sexual Orientation**

### Demographic Overview

There is currently limited data and evidence collected on the experiences of lesbian, gay and bisexual (LGB) people in Scotland.

A question on sexual orientation is now asked in the Scottish Household Survey, the Scottish Health Survey and the Scottish Crime and Justice Survey as one of the Scottish Government's core questions. Developed by the Office

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<sup>14</sup> <https://sp-bpr-en-prod-cdnep.azureedge.net/published/CTEEA/2019/2/7/Stage-1-Report-on-the-Census--Amendment---Scotland--Bill/CTEEAS052019R1.pdf>

for National Statistics, the question was designed to provide accurate statistics to underpin the equality monitoring responsibilities of public sector organisations and to assess the disadvantage or relative discrimination experienced by the lesbian, gay and bisexual population. It should be noted that estimates on self-identified sexual orientation from this question are likely to under-represent the lesbian, gay and bisexual population. According to the Scottish Household Survey around one in fifty (1.7%) adults reported their sexual orientation as gay or lesbian in 2019, this is an increase of half a percentage point since 2018, and compared to 0.7% in 2011. In 2011 and 2018, 0.4% of adults preferred not to provide a response to the question.<sup>15</sup>

According to a recent UK study<sup>16</sup> by Office for National Statistics, in 2017, 1.9% of Scotland's population identified as LGB.

### Question Development and Statistical Outputs

The Census has not previously asked about sexual orientation and the question will be included in 2022.

Scotland's equality evidence strategy 2017-2021 states that data on sexual orientation had improved in recent years. However, gaps persist, and official sources are likely to undercount the proportion of the population who are lesbian, gay or bisexual.

Considerable user demand has been identified from the 2015 Topic Consultation for the collection of information on sexual orientation in the 2022 Census. The main requirement identified is in relation to the monitoring and reporting duties for public bodies, and service planning and provision. The information is also required to inform equality impact assessments, which in turn inform policies and practices. The Equality and Human Rights Commission require this information to use in a statutory review of equality and human rights, which is carried out every five years.

Research and development carried out across UK census offices found that a sexual orientation question (asked of those aged 16 or over) was generally acceptable to the public and the majority of respondents would provide a valid response. However, acceptability decreased with age: while only 4 % of those aged 25-34 years and 11 % of 35-44 years indicated the inclusion of a sexual orientation question in census was unacceptable, 27 % of those aged 65-74 and 30 % of those aged 75 or over indicated that a question of this nature was unacceptable.<sup>17</sup>

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<sup>15</sup> [Scottish Household Survey 2019: Annual Report](#)

<sup>16</sup> <https://www.ons.gov.uk/peoplepopulationandcommunity/culturalidentity/sexuality/bulletins/sexualidentityuk/2017>

<sup>17</sup> [https://www.scotlandscensus.gov.uk/documents/census2021/Sexual\\_Orientation\\_Topic\\_Report.pdf](https://www.scotlandscensus.gov.uk/documents/census2021/Sexual_Orientation_Topic_Report.pdf)

Overall, 14 % of the public said they would not answer a sexual orientation question if it was included in the 2022 Census. The majority of these (13 %) said they would skip the question and continue completing the rest of the form. Only a very small proportion of participants said that they would request an individual form (less than 1 %) or stop completing the census altogether.

Clarification on why information regarding sexual orientation is required and additional reassurances of information security should address the reluctance to answer the question.

In the context of completing the census on behalf of another household member, the proportion who found the question not acceptable increased to 20 %. Similarly, just over one in five people (21 %) indicated that they were not comfortable with providing this information on behalf of others.

Testing of the questions showed almost all participants provided a valid response to the question on sexual orientation. Of those who did not provide a response to the sexual orientation question, the majority were aged 65 or over (59 %). Less than 1 % of participants provided an invalid response to the question. 9 % of participants chose not to provide an answer.

On this basis, a question will be asked in the Census on a **voluntary** basis and the Census (Amendment) (Scotland) Act 2019, now allows this. This question will only be asked of those aged 16 years and older.

Some concerns were expressed during the question development process about confidentiality in relation to sensitive questions, particularly for young people who may feel unable to answer the question if they still live at home with their families. Missing this group would be an issue as young people have specific service needs. To provide complete privacy and confidentiality for any person responding to the 2022 Census, the facility to request and receive an individual questionnaire for completion in privacy will be available to all people aged 16 or over who are capable of completing a return. Any such individual will be able to complete an individual form without other members of the household being aware.

We continue to engage with Scottish Government teams and other stakeholders to ensure the outputs from the census and other surveys are comparable. This will enable data users to use a full range of outputs on sexual orientation to promote equality and identify inequalities.

#### Data Collection and Enumeration

It is recognised that there may be privacy issues around response to sensitive questions, albeit the questions will be voluntary, for residents of communal establishments who are unable to complete a questionnaire themselves and who will rely on others to record the necessary information.

## Communications, Stakeholder Engagement, Publicity and Marketing

NRS is actively engaging with groups and organisations that represent the interests of LGB people.

We recognise that privacy issues may be key to respondents around sensitive topics such as sexual orientation. We are actively exploring relevant concerns through our discussions and engagement with communities of interest and they will form a key focus of our assessment activities going forward.

Where questions are asked in the census around sensitive topics such as sexual orientation, due care will be taken to ensure that guidance and publicity materials, including those which support the questionnaire, will provide clarity and education to the general public around terminologies, definitions, concepts and language, and individual privacy both in responding to the census and in how the data is output for use.

## **Gender Reassignment and Trans**

### Demographic Overview

A Gender Identity Research and Education Society (GIRES) publication in 2011, funded by the Home Office, estimates that prevalence of people who had sought medical care for gender variance is increasing. The report estimated prevalence in the UK in 2007 as 20 per 100,000 people having sought medical help for gender variance. This represented 10,000 people of whom 6,000 had undergone gender transition. Of these, 80% were birth-registered males choosing to become females, although this percentage is noted to be decreasing.<sup>18</sup>

### Trans and the Equality Act 2010

Part 2 Chapter 1 Section 7 of the Equality Act 2010 defines the protected characteristic of gender reassignment for the purposes of the Act as where a person has proposed, started or completed a process to change his or her sex. A transsexual person has the protected characteristic of gender reassignment.

Section 7 also explains that a reference to people who have or share the common characteristic of gender reassignment is a reference to all transsexual people. A woman making the transition to being a man and a man making the transition to being a woman both share the characteristic of gender reassignment, as does a person who has only just started out on the process of changing their sex and a person who has completed the process

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<sup>18</sup><https://www.gires.org.uk/information-on-prevalence-incidence-and-monitoring/>

The Equality and Human Rights Commission website notes that :

'In 2016 a Women and Equalities Committee report made over 30 recommendations calling for government action to ensure full equality for trans people.

One of the report's recommendations was that the use of the terms 'gender reassignment' and 'transsexual' in the Equality Act 2010 are outdated and misleading, something that we fully agree with. The preferred umbrella term is trans'.

Transgender (or "trans") is a term for people who are proposing to undergo, are undergoing or have undergone a process to transition to a new gender identity. We use the term trans in the sections that follow.

Question Development and Statistical Outputs

The Census has never previously asked questions around either gender reassignment or trans status. The 2015 Topic Consultation highlighted a need for information on gender identity. Further consultation with data users refined this data need to being about the size and geography of the trans population – both those who currently identify as trans as well as those who might have a trans history. Given the lack of alternative data sources, and the small populations, this makes Census the only statistical collection likely to gather robust data on the trans population. A key reason for requiring census data on trans status is to be able to fulfil the public sector equality duty (see section above in relation to the Equality Act). Census data would, for example, assist public authorities in carrying out equality impact assessments when they assess and review policies and practices.

Following stakeholder engagement to understand data needs fully, NRS tested a trans status or history question, alongside the sex question to replicate responses as they would be perceived in the census itself. Testing found that the trans status or history question was acceptable to members of the trans community and to the general population, and produced good quality data.

Respondents were able to answer the question on trans status or history with ease on behalf of themselves - around 94 % of respondents provided a valid response to the question on trans status or history. Respondents indicated they were comfortable answering on behalf of another member of their household if they had their permission to do so. Stakeholders had a range of views on potential age limits for asking the trans status or history question. Whilst some stakeholders suggested age limits of 16 or below 16 years (such as 12 or 13 years), others suggested it should be asked of all regardless of age. Respondents in cognitive testing indicated the question should be asked of all regardless of age.

Public acceptability testing for the gender identity topic<sup>19</sup> was carried out in January – March 2017, for the three UK census offices. In Scotland, 5,000 households were invited to take part. Public acceptability testing is designed to explore the views of the public on the acceptability of including sensitive questions in the census, thereby identifying particular sensitivities and potential barriers to public confidence and exploring mechanisms for overcoming concerns. This showed, in the context of providing an answer on behalf of another household member aged 15 or under, the proportion who found the question acceptable decreased from 74% to 58%, and the proportion who found the question unacceptable was 16% (compared with 9% when asked of those aged 16 or over). The proportion who were undecided increased from 16% to 26%. The acceptability testing also highlighted the proportion of the public who reported they could not answer accurately for any members of their household increased from 4% when asked of those aged 16 and over, to 9% when asked of those aged 15 and under. The results of public acceptability testing showed that while the general public found the inclusion of a question was acceptable, acceptability decreased if asked of those aged under 16 years. Therefore, whilst some need for data on trans status of under 16 year olds was identified, asking the question of those aged 15 and under was less acceptable.

Testing has shown that additional guidance enables members of the general population to have a better understanding of the terminology and answer the question.

Some concerns have been expressed during the question development process about confidentiality in relation to sensitive questions, particularly for young people who may feel unable to answer the question if they still live at home with their families. Missing this group would be an issue as young trans people have specific service needs. To provide complete privacy and confidentiality for any person responding to Census 2022, the facility to request and receive an individual questionnaire is available for anyone aged 16 years and above, who is capable of completing. Any such individual will therefore be able to complete an individual form without other members of the household being aware.

As with the sexual orientation question, it is recognised that this is a sensitive question and no-one should be compelled to answer it. The Census (Amendment)(Scotland) Act 2019, allows a trans status or history question to be asked in the Census on a voluntary basis so long as they are specifically prescribed for that purpose in a Census Order. The Census (Scotland) Order includes provision prescribing the trans status or history particular for that purpose.

We will engage with Scottish Government teams and other stakeholders to ensure the outputs from the census and other surveys, where a question on

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<sup>19</sup>[https://www.scotlandscensus.gov.uk/documents/census2021/Sex\\_and\\_Gender\\_Identity\\_Topical\\_Report.pdf](https://www.scotlandscensus.gov.uk/documents/census2021/Sex_and_Gender_Identity_Topical_Report.pdf)



trans status or history are asked, are comparable. This will enable data users to use a wider range of outputs on trans status or history to promote equality.

### Communications, Stakeholder Engagement, Publicity and Marketing

NRS is actively engaging with groups and organisations that represent the interests of trans people.

We recognise that privacy issues may be key to respondents around sensitive topics such as trans status or history and are working to ensure these are addressed.

Due care will be taken to ensure that guidance and publicity materials including those which support the questionnaire will provide clarity and education to the general public around terminologies, definitions, concepts and language, and individual privacy both in responding to the census, and in how the data is output for use.

## **Disability and long-term conditions**

### Demographics Overview

According to the 2011 Census, the proportion of people in Scotland with a long-term activity-limiting health problem or disability was 20%, the same proportion as reported in 2001. The disability rate has stayed the same despite Scotland's ageing population.

A higher proportion of people in Scotland reported a long-term activity-limiting health problem or disability than the UK as a whole (18%). However, Scotland recorded a lower proportion than Wales (23%) and Northern Ireland (21%).

### Internet usage by disability

Data from ONS indicates that disabled people are less likely to be frequent users of the internet, particularly those over the age of 75. 39% of disabled adults in this age group were recent internet users, compared with 49% of non-disabled adults.

### What does that mean for how we support disabled respondents?

Disabled people are recognised as a group who are at risk of non-participation in Census. Scottish Household Survey data from 2019 show that 71 per cent of adults who have some form of limiting long-term physical or mental health condition or illness reported using the internet, lower than for those who have some form of non-limiting condition or illness (90 per cent) and those who have none (94 per cent).<sup>20</sup> We are therefore developing and designing a

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<sup>20</sup> [Scottish Household Survey 2019: Annual Report](#)



wide range of support services and solutions to help mitigate the risk of non-participation.

Extensive stakeholder engagement has indicated those with certain disabilities or impairments may have specific needs and/or may have difficulty completing a census questionnaire. They may also have challenges in accessing or understanding contact materials and guidance.

Individuals with certain impairments may be more likely to have poorer digital skills and/or confidence.

Public assistance services will offer a wide range of support products including British Sign Language (BSL) translation, Braille questionnaire guidance and large print. Live interpretation for BSL users will also be available via contactSCOTLAND-BSL, a Scottish Government funded public service. BSL translations of the questions will be available online or on DVD. These can be used to help fill in the questionnaire online or paper. BSL videos for the online questionnaire will be available on YouTube via online questionnaire. BSL videos for paper questionnaire will be available on DVD and on YouTube for the public to view. Audio clips will also be available for customers to request on CD. Text and Video Relay will be available to request any of these products or simply to ask us a question. Products can also be requested by calling our Contact Centre, web chat, eForm, social media, e-mail or by post. Design of contact materials will give consideration to impairments to ensure they can be read and understood.

#### Question Development and Statistical Outputs

Data about general health, long-term conditions and long-term health problems or disability are used by central government, local governments and public bodies to identify health and social care service needs and to inform resource allocation at national and local level. It is also widely used to inform service planning and develop, monitor and assess policies on population health and health inequalities. There has also been extensive use in multivariate analysis undertaken by a range of users, including academics and research institutes. A suggestion made to use an impairment based model of health as a framework for data collection was not supported by respondents to the Scotland's Census Topic Consultation in 2015. Engagement with stakeholders highlighted the 2011 questions met data needs, but concerns around data quality were noted. Question development for 2022 focused on improving the data quality, as comparable data over time was highlighted as a priority for users.

The Census outputs website will be designed to conform with accessibility guidelines to ensure ease of use for all users. NRS is exploring the possibility of making appropriate outputs available in BSL.

## Communications, Stakeholder Engagement, Publicity and Marketing

Extensive engagement with stakeholder organisations who represent disabled people has been and will continue to be undertaken to understand their needs better and circumstances and the barriers to participation they may experience. Learnings will influence field force and contact centre staff training and the design of help and guidance.

We aim to make our website as accessible and usable as possible for all, including older audiences and those with visual, hearing, cognitive or motor impairments. This includes the use of various assistive technologies by allowing navigation using a keyboard only or by screen readers, by using easier-to-read colours, larger fonts and plain English.

The overall objective for content, such as question help, web and printed content, website navigation and user help and assistance is to support the user journey and user experience of Scotland's Census 2022 to be as seamless, efficient and quick as possible. It will align with the [Scottish Government's Digital First Service Standards](#). All such written content will have the target reading level of an average nine-year-old's reading ability. This will enable people with a wider spectrum of literacy skills to make use of the service. We will strive to ensure that the tone of our content is accessible, authoritative, friendly and helpful.

When planning stakeholder engagement events venues are selected to ensure that they are accessible for disabled people. During the events, further steps are taken to ensure that disabled people are not precluded from participation, for example, through the provision of a hearing aid loop for attendees with hearing difficulties.

## **Race**

### Demographic overview

The 2011 Census showed Scotland to be a more ethnically diverse nation than in 2001. Despite its increased diversity, Scotland was still a much less ethnically diverse country than England in 2011. Visible minority ethnic groups doubled, from two to four per cent of Scotland's population compared with 15% in England. The non-British white group also increased, from three to four per cent of the population (127,000 to 222,000 people).

Between 2001 and 2011, Scotland's 'Asian' population doubled (an increase of 69,000 people), and the 'African, Caribbean or Black' population increased more than fourfold (by 28,000 people). 'Mixed or multiple' and 'Other ethnic group' non-white groups also showed an increase. People who identified as one of the 'Asian' categories represented 2.7% of the Scottish population in 2011 compared to 1.4% in 2001. Each minority ethnic group made up a larger

proportion of the population in 2011 than in 2001. The vast majority (82%) of those who recorded within the 'African, Caribbean or Black' group identified as 'African' in 2011. nine per cent of the group identified as 'Caribbean' and seven per cent as 'Black, Black Scottish or Black British'. In 2011, people who identified as 'Pakistani' made up the largest Asian group in Scotland, followed by those of 'Chinese' and 'Indian' ethnicity. 'Bangladeshi' remained the smallest Asian group of the categories listed on the 2011 Census questionnaire.

A separate 'White: Gypsy/Traveller' response category was added to the Census questionnaire in 2011. 4,200 people recorded their ethnic group within this category (0.1% of all people in Scotland).

### Question Development and Statistical Outputs

A question on ethnic group has been asked since 1991. As well as meeting previous legislative obligations, the data is used for resource allocation by central and local governments.

Scotland is a culturally diverse nation and ethnic group is one of the most widely used census variables. Information on national identity and religion complements that on ethnic group. It has contributed to developing the Scottish Government's Race Equality Framework and Action Plan<sup>21</sup> and has proved useful in helping to understand the links between national identity and ethnic identity, according to respondents to the Topic Consultation. Information on national identity and religion when used in conjunction with ethnic group data, has also been helpful in developing a fuller understanding of cultural identity.

In addition to ethnic group, information on country of birth is extensively used for a range of purposes, including area profiling, equality monitoring and to identify local areas which have experienced in-migration. It has supported ongoing work to understand the impact of migration and to assess at local level the extent and speed of integration. Given the recent shifts in migration patterns, understanding the origin country of migrants has become increasingly important, in order to anticipate needs better.

Information on ethnic group is used for resource allocation, to inform policy development and make service planning decisions. It also helps organisations meet and monitor their statutory obligations arising from Equality Act 2010 – over half of all respondents to the 2015 Topic Consultation told us that they use ethnic group data for equality monitoring purposes. Collecting this information in the census is particularly important because many minority ethnic groups in Scotland are too small to be effectively captured by sample

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<sup>21</sup> <https://www.gov.scot/publications/race-equality-framework-scotland-2016-2030/>

surveys, and the census gives the only robust information on size of groups at small area level.

Data users have identified that the need to collect data that is consistent over time is important in order to monitor change over time. We continue to working with stakeholders actively to understand how the question could be improved to meet need better, whilst allowing consistency across time and recognising that public acceptability around the use of language in relation to ethnic group has changed substantially over time.

A large amount of work was done to review the ethnic group categories for the 2011 Census. In planning for 2022, NRS undertook further question research and development in light of requests made for response options and terminologies to be reviewed and/or additional information to be collected. This includes engagement with a wide range of ethnic groups and populations using focus groups, surveys and stakeholder events, both independently and in collaboration with our colleagues in the Office for National Statistics, who are responsible for the census in England and Wales. This engagement increases the understanding of what user and respondent needs are now, language and concepts that are acceptable, and how data quality from an ethnic group question could be improved. Investigation was also undertaken around how other information collected in the Census, specifically religion and country of birth, can be used to improve the evidence base on ethnicity.

One of the major concerns which was raised in relation to the 2022 census was around the concept of what is being measured under the 'ethnic group' question. This question has been asked in a broadly similar way since 1991; the response options used in the 1991, 2001 and 2011 Census questions combined concepts of colour, nationality, and ethnic or national origins. This measurement in the UK is influenced by the legal framework (The Equality Act 2010), which specifically refers to 'racial grounds' – namely colour, nationality, and ethnic or national origins.

One of the main criticisms of the ethnic group classification is its inconsistent use of terms of colour and geography. In the review of ethnicity classification prior to the 2011 Census, many of these issues were explored.

Ethnicity is a complicated and sensitive concept. The format and content of this question has changed with each census to reflect this and best meet user needs, while retaining an element of comparability over time and with the rest of the UK.

Through consultation, research and question testing for the 2022 Census, NRS continue to hear opposing views on the acceptability of descriptors in the ethnic group question. The consultation for 2022 highlighted a need for continuity with 2011 and/or earlier censuses, particularly to enable monitoring of equality related policy and service delivery. Changes to the existing

categories would prevent this. For the 2022 Census, NRS considered question testing and research requirements in light of a limited number of requests which were made for the response options to be reviewed and/or additional information to be collected within the existing question format to retain comparability over time.

In light of all of the consultation and discussion, a limited number of changes will be made and are described below.

### Information on Sikhs

A strong user need has been expressed for collecting information about the Sikh population in Scotland, which has historically been captured through data about religion. A question on current religious belonging has been included in Scotland's Census since 2001, and this information is also captured through the three largest surveys in Scotland: the Scottish Household Survey (SHS); the Scottish Health Survey (SHeS); and the Scottish Crime and Justice Survey (SCJS). Stakeholders expressed concerns that using religion as proxy for the Sikh population risks undercounting the population, and raised concerns that some of the population do not identify with the options included in the 2011 Census ethnic group question.

The evidence for a potential undercount of the Sikh population through the religion question in the 2001 Census and 2011 Census is less strong. In 2001, 6,572 people identified as Sikh through the current religion question, and 6,821 people identified their religion of upbringing as Sikh, a difference of 3.7%. Further analysis of the write-ins for "Sikh" in the ethnic group question in 2011 by ethnic group category by the respondents' response to the 2011 religion question showed that 9,055 people identified as Sikh through the question on current religious belonging. There were 873 write-in responses for "Sikh" in the ethnic group question. Of these respondents, 26 (3%) did not identify as Sikh in the religion question.

A tick box for "Sikh, Sikh Scottish or Sikh British" was then tested in focus groups with Sikh participants. Within each group, participants were asked to respond to the 2011 Census questions on religion, national identity and ethnic group on paper. Following this, participants were asked to feedback on the acceptability, quality and clarity of two different designs of the ethnic group question and to compare these designs with each other and the 2011 Census question.

A "Sikh, Sikh Scottish or Sikh British" tick box was included under "Other ethnic group" in one version of the ethnic group question and under "Asian, Asian Scottish or Asian British" in another version. In addition, a tick box for "Sikh, Sikh Scottish or Sikh British" was included for qualitative survey testing in Scotland under the "Other ethnic group" category following the tick box for "Arab, Arab Scottish and Arab British". Key results from cognitive focus

groups and the 2019 qualitative survey test are described below. More detail is available in the Topic report published on the Scotland's Census website.<sup>22</sup>

- The inclusion of a Sikh tick box was found to be acceptable to many focus group participants. However, there were some strong acceptability issues. Some participants found the inclusion of religion under ethnic group unacceptable, inappropriate or confusing. This made them question what they were being asked. Some felt that religion and ethnic group should be separated or that this was repetitive since they had already selected Sikh under religion. Participants who found the tick box acceptable, and those that did not, questioned why Sikh was the only religion included in the question on ethnic group. Some felt singled out or that inclusion would only be acceptable if other religions were included or the question wording was changed. In comparison, there were very few acceptability issues with the 2011 Census question.
- The inclusion of Sikh was largely acceptable in the qualitative online survey, but the placement of Sikh under 'Other ethnic group' continued to cause difficulty for some respondents.
- Focus group participants who naturally identified as "Scottish Sikh" or "British Sikh" typically found a question including a Sikh tick box easier to answer because they could locate a response more easily. However, other participants were clear they would not select a Sikh option in ethnic group, found the inclusion of the tick box confusing and found it more difficult. Some participants multi-ticked or initially missed the Sikh tick box and later changed their answer. These results suggest that a Sikh tick box would undercount the population and that there may be other impacts on data quality.
- In the qualitative online survey, a larger proportion of the Sikh population could be identified as Sikh through the alternative question. However, the religion question provided the best information on the Sikh population.
- There is a risk that if data from ethnic group was used alone, this figure would undercount the Sikh population. NRS will consider how equality related outputs are presented to meet user need.
- Acceptable comparability at category level would be achieved with a Sikh tick box under the Asian category. Comparable category level data would otherwise be achievable by aggregating a Sikh tick box under 'Other ethnic group' with the Asian category. Acceptable comparability at category level, which might be achieved by aggregating different groups, would allow for harmonisation with census statistics across the UK.

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<sup>22</sup> [https://www.scotlandscensus.gov.uk/documents/census2021/Scotlands\\_Census\\_2021\\_-\\_Question\\_Governance\\_Documentation\\_-\\_Topic\\_Reports\\_-\\_Ethnic\\_Group\\_and\\_Religion\\_Update\\_PDF.pdf](https://www.scotlandscensus.gov.uk/documents/census2021/Scotlands_Census_2021_-_Question_Governance_Documentation_-_Topic_Reports_-_Ethnic_Group_and_Religion_Update_PDF.pdf)



On the basis of these findings, a Sikh tick box will not be included under the ethnic group question in 2022.

To encourage the full participation of Scotland's Sikh community in Scotland's Census a prompt to write in "Sikh" will be included in the 'Other ethnic group' category to highlight the opportunity to write in "Sikh" as a response. This will ensure that Sikhs can be fully represented within the data set generated by the Census and provides some additional clarity to members of the Sikh community on how they may choose to complete the ethnicity question.

#### Information on the Jewish population

A strong user need has been expressed for collecting information about the Jewish population in Scotland, which has historically been captured through data about religion. A question on current religious belonging has been included in Scotland's Census since 2001, and this information is also captured through the three largest surveys in Scotland: the Scottish Household Survey (SHS); the Scottish Health Survey (SHeS); and the Scottish Crime and Justice Survey (SCJS). Stakeholders expressed concerns that using religion as proxy for the Jewish population risks undercounting the population. They highlighted the difference in the numbers identifying as Jewish in the current religion question included in the 2001 census (6,448) and in the religion of upbringing question included in the 2001 census (7,446), and their continued application of this difference (13%) to provide an estimate for the size of the Jewish population in Scotland.

The religion of upbringing question was not included in the 2011 Census. Analysis of the number of write ins for "Jewish" in the ethnic group question in 2011 by ethnic group category by the respondents' response to the 2011 religion question showed that 5,887 people identified as Jewish through the question on current religious belonging. There were 812 write in responses for "Jewish" in the ethnic group question. Of these respondents, 219 did not identify as Jewish in the religion question.

A tick box for 'Jewish, Jewish Scottish or Jewish British' was included for qualitative survey testing in Scotland under the 'Other ethnic group' category following tick boxes for 'Arab, Arab Scottish and Arab British' and 'Sikh, Sikh Scottish or Sikh British' and the key results from the 2019 qualitative survey test are described below. More detail is available in the Topic report published on the website.<sup>23</sup>

- The inclusion of Jewish was largely acceptable. The placement of a Jewish option under 'Other ethnic group' was mostly acceptable, but caused difficulty for some respondents.

<sup>23</sup> [https://www.scotlandscensus.gov.uk/documents/census2021/Scotlands\\_Census\\_2021\\_-\\_Question\\_Governance\\_Documentation\\_-\\_Topic\\_Reports\\_-\\_Ethnic\\_Group\\_and\\_Religion\\_Update\\_PDF.pdf](https://www.scotlandscensus.gov.uk/documents/census2021/Scotlands_Census_2021_-_Question_Governance_Documentation_-_Topic_Reports_-_Ethnic_Group_and_Religion_Update_PDF.pdf)



- Results indicate that the best estimation of the Jewish population is likely to be the estimate obtained from the religion question (around 90 per cent) plus those who identify ethnically only by responses across ethnic group categories (around 10%). We will consider how outputs can be created to meet this user need best.
- Including a tick box improved data quality on the Jewish population gathered by ethnic group but did not improve estimation of the total population size in the test. There was no evidence that including a tick box increased the capture of people who identified as ethnically Jewish but not religiously Jewish in this test. These people mostly chose to express their Jewish identity by writing this in to the ethnic group question with 2011 Census response options.
- Including a prompt to write in to indicate to respondents that Jewish is an acceptable response to the ethnic group question would likely result in the same overall improvements in data quality and may reduce issues with acceptability of the placement of a tick box.
- Acceptably comparable category level data would be achievable by aggregating a Jewish tick box with the 'White' category. Acceptable comparability at category level would allow for harmonisation with census statistics across the UK.

As a result of this work, a prompt to write in “Jewish” will be included in the 'Other ethnic group' category.

#### Information on the Roma population

A strong user need has been expressed for collecting information about Roma in Scotland. There are no alternative sources for this information. Research in England and Wales by ONS showed “Roma” was considered the most appropriate term to use for the Roma community and that the placement of a 'Roma' tick box under the “White” high-level category was acceptable, with participants feeling that they should be placed in close proximity to the “Gypsy or Irish Traveller” tick box. This placement made it easier for respondents to locate the tick box. A tick box for 'Roma' was included for qualitative survey testing in Scotland under the 'White' category following the tick box for 'Gypsy / Traveller'. The key results from the 2019 qualitative survey test are described below. More detail is available in the Topic report published on the website.<sup>24</sup>

- The inclusion and placement of a 'Roma' tick box was acceptable and preferred by most respondents. However, there were a small number of Roma respondents to the 2019 qualitative survey.

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<sup>24</sup> [https://www.scotlandscensus.gov.uk/documents/census2021/Scotlands\\_Census\\_2021\\_-\\_Question\\_Governance\\_Documentation\\_-\\_Topic\\_Reports\\_-\\_Ethnic\\_Group\\_and\\_Religion\\_Update\\_PDF.pdf](https://www.scotlandscensus.gov.uk/documents/census2021/Scotlands_Census_2021_-_Question_Governance_Documentation_-_Topic_Reports_-_Ethnic_Group_and_Religion_Update_PDF.pdf)

- The alternative question improves data quality to meet user need. All respondents identified as Roma in the alternative question by combining responses to the Roma tick box with write in responses compared to half in the question with 2011 Census response options.
- Although the alternative question improved data quality to meet user need, not all respondents chose to select the “Roma” tick box. While the location of the tick box has been shown to improve data quality, be generally acceptable, and easy to locate, NRS will consider how outputs can be created across ethnic group categories to best meet user need.
- Acceptable comparability over time is expected at category level. Comparability at category level will also allow for harmonisation with census statistics across the UK. ONS have also recommended that for 2021, the ethnic group question in England and Wales should include a tick-box for 'Roma' within the 'White' category under 'Gypsy or Irish Traveller', providing for the collection of comparable data on Roma.

As a result of this work a 'Roma' tick box will be included under the 'White' category.

#### Information on Showpeople

A strong user need has been expressed for collecting information about Scottish Showpeople in Scotland. There are no alternative sources for this information. A tick box for 'Showpeople' was included for qualitative survey testing in Scotland under the “White” category following tick boxes for 'Gypsy / Traveller' and 'Roma'. The key results from the 2019 qualitative survey test are described below and more detail is available in the Topic report published on the website.<sup>25</sup>

- The inclusion of a tick box for 'Showpeople' was highly acceptable, with the majority of respondents selecting this option in the alternative ethnic group question.
- The alternative question improved data quality to meet user need. However, many write in's across the ethnic group questions in this test were for 'Showman' or 'Showperson' rather than 'Showpeople'. A tick box for 'Showperson' rather than 'Showpeople' may improve both acceptability and data quality
- While the location of the tick box has been shown to improve data quality, be highly acceptable, and generally easy to locate, NRS will consider how outputs can be created across ethnic group categories to best meet user need.

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<sup>25</sup> [https://www.scotlandscensus.gov.uk/documents/census2021/Scotlands\\_Census\\_2021\\_-\\_Question\\_Governance\\_Documentation\\_-\\_Topic\\_Reports\\_-\\_Ethnic\\_Group\\_and\\_Religion\\_Update\\_PDF.pdf](https://www.scotlandscensus.gov.uk/documents/census2021/Scotlands_Census_2021_-_Question_Governance_Documentation_-_Topic_Reports_-_Ethnic_Group_and_Religion_Update_PDF.pdf)

- The alternative question design provides acceptable comparability over time at category level. Comparability at category level will also allow for harmonisation with census statistics across the UK.

As a result the addition of a 'Showman / Showwoman' tick box will be included in the 'White' category.

### Other changes

In addition to these changes, there will also be a design change to the 'African' category to improve data quality, and a design change to the 'Caribbean or Black' category to improve data quality. More details on this can be found in the Topic report.<sup>26</sup>.

### Data Collection and Enumeration

People from some ethnic groups may require information to be available in a range of community languages. Translated guidance will be available in 16 community languages, including Gaelic, and a language sheet will be sent with all contact letters offering details on how to get support in 24 community languages. Our public assistance channels will also ensure that live interpreting advice is available and respondents will be able to talk to an advisor in their own language through an interpretation service covering over 200 languages to help answer any questions they might have.

During follow-up activity field force enumerators will carry a language card covering the top 24 community language translations, and signposting to where assistance is available.

### Communications, Stakeholder Engagement, Publicity and Marketing

Language, lack of awareness and understanding will be significant barriers to participation in the census for some ethnic groups and national identities. Support materials, messaging and guidance will be available in languages other than English. The programme will explore and test solutions such as the use of specialist media and translation services. Field staff training, enumeration processes, publicity, marketing and all communications will take account of the need for appropriate language and cultural sensitivities.

We are taking forward a programme of stakeholder engagement with a range of communities including, for example, Gypsy/Travellers, Roma, Showpeople, Sikh, Muslim, Jewish, to encourage and support increased participation in Scotland's Census 2022 and to inform enumeration strategies and processes,

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<sup>26</sup> [https://www.scotlandscensus.gov.uk/documents/census2021/Scotlands\\_Census\\_2021\\_-\\_Question\\_Governance\\_Documentation\\_-\\_Topic\\_Reports\\_-\\_Ethnic\\_Group\\_and\\_Religion\\_Update\\_PDF.pdf](https://www.scotlandscensus.gov.uk/documents/census2021/Scotlands_Census_2021_-_Question_Governance_Documentation_-_Topic_Reports_-_Ethnic_Group_and_Religion_Update_PDF.pdf)

which will be tailored to specific identified needs and circumstances where necessary. In particular, we wish to ensure that the approaches and definitions used make sense to all groups – such as the concept of a household – in order to ensure that we can collect the necessary information and ensure that all people are able to be counted.

## **Religion and Belief**

### Demographic overview

Scotland became a less religious country in the decade to 2011 according to the 2011 Census. Almost two fifths of the population (2 million people) stated they had no religion in 2011, an increase of over half a million people from 2001.

Those reporting a 'Christian' denomination represented the majority of the Scottish population (54%). The next largest religion was 'Muslim' which represented over one per cent and the other religions combined (including 'Hindu', 'Buddhist', 'Sikh' and 'Jewish') represented a further one per cent. Seven per cent did not state their religion.

The number recording their religion as 'Muslim' increased by 80% and those reporting as 'Hindu' almost trebled.

### Question Development and Statistical Outputs

The question on religion was introduced in the 2001 census, and its inclusion was allowed on the basis that answering it was voluntary. Consultation with users has shown that public bodies use the census information on religion to assist with monitoring discrimination, linked to the introduction of the public sector equality duty. The data has also been used to inform service provision for health, social care and education.

Data on religion gathered in the census is used by a range of users, including central government, local government, public bodies and religious organisations, to plan and deliver services. It is widely used by local government in equality monitoring, area profiling and to identify demand for denominational schools. The data are also used for planning a range of services and for research and analysis.

There are a number of ways in which a question on religion can be asked and these give rise to different results. Respondents to the Topic Consultation in 2015 and stakeholder engagement noted that continuing to ask a question in 2022 which was conceptually similar to that asked in previous censuses was important in order to be able to track changes over time and for monitoring purposes, and continuity with 2011 and/or earlier censuses was thought

important by the majority of users. The Plans for Scotland's Census 2021 proposed to continue using a question which asks about 'belonging to' a religion, religious denomination or body, on a voluntary basis. Development and testing have been undertaken to ensure, where there have been requests for additional response options, these produce good quality data which meets user needs. As national identity, religion, and ethnic group are different but related facets of how people think of themselves, any testing is conducted across all the relevant questions to understand how people understand and respond to the questions.

Two changes will be made to the religion question in the 2022 Census:

#### Further information on the Muslim population

User need has been expressed for more detailed information on branches or schools of Islam to be captured through the census religion question, in a similar way to how data on Christian denominations is captured. There are no alternative sources of this information. A prompt for Muslim respondents to write in, leaving how to identify open to respondents, was included for qualitative survey testing in Scotland and the key results from the 2019 qualitative survey test are described below. More details on this can be found in the Topic report.<sup>27</sup>

- The alternative religion question was found to be slightly more acceptable than the 2011 religion question.
- The majority of respondents wrote in and further specified their religious group in the alternative question, gathering data to meet user need.
- Comparability over time is expected at category level ('Muslim') and would allow for harmonisation with census statistics across the UK.
- Some respondents indicated that they would prefer a tick box for their denomination. User need for this information is not stronger than the user need for other census questions or religion response options, and this test has shown that user need is met by having a write in prompt. Two additional tick boxes would be required in the question to meet this data need.

A write-in box to collect additional information on denomination or school will be included for 2022.

#### Information on Pagans

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<sup>27</sup> [https://www.scotlandscensus.gov.uk/documents/census2021/Scotlands\\_Census\\_2021\\_-\\_Question\\_Governance\\_Documentation\\_-\\_Topic\\_Reports\\_-\\_Ethnic\\_Group\\_and\\_Religion\\_Update\\_PDF.pdf](https://www.scotlandscensus.gov.uk/documents/census2021/Scotlands_Census_2021_-_Question_Governance_Documentation_-_Topic_Reports_-_Ethnic_Group_and_Religion_Update_PDF.pdf)

User need has been expressed for a Pagan tick box to be added to the religion question for the 2022 Census. A tick box for 'Pagan' is included in the religion question in the Scottish Surveys Core Questions set. The core question is asked in all Scottish Government cross-sectional surveys, including the three largest surveys in Scotland: the Scottish Household Survey (SHS); the Scottish Health Survey (SHeS); and the Scottish Crime and Justice Survey (SCJS). These questions are recommended for use in other surveys to improve comparability, reduce costs of designing surveys, to ensure participants understand what is being asked by using thoroughly tested questions, ensure outputs can be grouped in ways that are useful for analysis and reduce risk of offence when asking about sensitive subjects because the questions have been widely consulted on.

The SHS provide estimates at council area level for the population by religion of belonging. However, due to the small population size and therefore sample size of this group along with many other religious groups, data is unreliable and may not be available for analysis against other variables. It is common for data on Buddhist, Sikh, Jewish, Hindu, Pagan and other religious groups to be combined for analysis. As a result, census is the best source of information for the Pagan population.

A tick box for 'Pagan' has previously been tested for the census in Scotland. A tick box was included in the 2006 Census Test and 2009 Census Rehearsal. There were no issues with acceptability, clarity, data quality or comparability concerns with the inclusion of a tick box for 'Pagan' highlighted through these tests. A response option was tested for 'Pagan' because this was the most frequently written in religion response under the Other category in Scotland in 2001. A tick box was not included in the 2011 Census. As in 2001, Pagans used the write-in box to specify their religion.

A tick box for 'Pagan' was included in the religion question included in the 2019 qualitative survey. There are no acceptability, data quality or comparability concerns about the inclusion of this tick box for the Pagan population. As such, this testing did not include a quota of Pagan participants. Testing showed that there were no acceptability, data quality or comparability concerns with the inclusion of a tick box for 'Pagan' for other respondents.

#### Data Collection and Enumeration

NRS are developing a specific approach to the enumeration of religious establishments which will take account of necessary protocols, stakeholder feedback and the needs of residents, managers and staff.

#### Field Operations and Recruitment

Cultural sensitivities and protocols will be taken into account in field and contact centre staff training.



### Communications, Stakeholder Engagement, Publicity and Marketing

Terminology and language used in questions and materials, and its acceptability to different cultures, faiths and beliefs, carries a risk of being a barrier to participation or response to specific questions. Such considerations will therefore influence design decisions.

Engagement is helping us to understand any barriers to participation in the census better and informs our designs around messaging, publicity and marketing, community engagement and support materials.

### **Pregnancy and Maternity**

#### Question Development and Statistical Outputs

We have never asked a specific question around pregnancy or maternity in the census and have no plans to do so in 2022.

Question development work included a consideration around altering the term 'maternity leave'. This has been changed to 'maternity or paternity leave' in the labour market questions to provide more information to our users to understand the impact of policies.

#### Data Collection and Enumeration

Our experience of previous censuses has shown that there can be sensitivities stemming from confusion or misunderstanding about whether to include babies on questionnaires if recently born or pre-natal. Cases of still-born or infant deaths also require careful and sensitive consideration. We will take full account of issues around registration, parental preferences and legal considerations in the design and provision of advice and guidance to respondents and the training of field and contact centre staff.

#### Field Operations and Recruitment

Employment practices will adhere to all relevant employment legislation and applicable statutory requirements around pay and leave provisions in the case of pregnancy and maternity.

### Communications, Stakeholder Engagement, Publicity and Marketing

Parents of young children are recognised as a group who can experience 'disconnection' with some aspects of everyday life due to the chaotic pressures and time constraints which parenthood often brings. For those people the effectiveness of 'mainstream' broadcast publicity and marketing campaigns can be limited and so the programme will work with stakeholders



and contractors to identify the best routes to raise awareness and encourage participation, including tailored publicity and the use of social media and other channels.

## **Marriage and Civil Partnership**

### Question Development and Statistical Outputs

Marital or civil partnership status information is used by a wide range of users, including central government and other public authorities in equality impact assessments, which in turn inform policies and practices.

As a result of the Marriage and Civil Partnership (Scotland) Act 2014, the question has been reviewed. Consultation work identified a low user need for information on same sex marriage, and alternative data sources are available from official marriage statistics. The Census marital and civil partnership status question collects data on legal marital and civil partnership status. As there is no difference in the legal status of same sex and opposite sex marriage the question will not be changed to separately identify same sex marriages.

## **4. Recommendations and Conclusions**

Impact assessments, including this Equality Impact Assessment, are an ongoing process which will not conclude until the closure of the Scotland's Census 2022 programme, following the release of census data outputs. This assessment report reflects the position following the Census Rehearsal in October 2019 and helps to inform the deliberations of the Scottish Parliament around required Census legislation. Engagement with the Parliament has taken place concurrently with engagement with stakeholders around each of the impact assessment findings to date, and the feedback and input received has been captured and fed into the assessment process.

NRS undertook a period of consultation throughout September 2019 for each of the Impact Assessments accompanying the Census Order. Impact Assessments have been updated to reflect feedback where appropriate. A report on the outcome of this period of consultation has been published on the [Scotland's Census website](#).


NRS has also gained a large body of evidence from the conduct of the Rehearsal, and the impact assessments will seek to consider and document how those learnings will influence programme plans, and assess anticipated impacts accordingly.

The impacts have been directly assessed in the EQIA record document. In summary, the main impacts anticipated are:

- the move to predominantly online

- the inclusion of new voluntary questions on sexual orientation and transgender status or history
- the facility to request and receive an individual household questionnaire is available for anyone aged 16 years and above, who is capable of completing
- any household or individual returns can only be provided by those aged 16 or over
- NRS will limit the asking of questions to certain age groups only.

A range of recommendations and conclusions will be shaped over the course of the coming months and will be published in due course.

<b>Signature</b>	
<b>Date</b>	December 2020
<b>Name</b>	Paul Lowe
<b>Title</b>	Registrar General for Scotland

## Annex A - Equality Questions in Paper Census Questionnaire

### AGE

#### Individual question: 2

<b>2 What is your date of birth?</b>									
Day		Month		Year					
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

#### Guidance:

#### **How do I answer this question?**

Enter the date you were born.

Enter the day, month and year in the format DD MM YYYY. For example, if you were born on the 2<sup>nd</sup> November 1990 then you would enter 02 11 1990.

If you do not know your date of birth, estimate it as best you can.

#### **I am answering for someone else and do not know their date of birth. How do I answer?**

If you are answering for someone else and do not know their date of birth, please estimate it as best you can.

Babies born after 20 March 2022 should not be included.

#### **Why is this question asked?**

Answers to this question are used to calculate age.

#### **What will you use this information for?**

Age is used with other data, for example, sex and marital status, to provide important information about the population. The census combines this information to measure changes in society and calculate rates of:

- mortality
- fertility
- marriage
- divorce

It is used to produce statistics to support allocation of public money and to plan and deliver public services.

#### **Why do you not just ask for age?**

We ask for date of birth, rather than age, so that we can work out your age at different dates.

#### **Who should answer this question?**

Everyone should answer this question.

## **SEX**

### **Individual question: 3**

**3 What is your sex?**

☐ Female

☐ Male

#### **Guidance:**

#### **How do I answer this question?**

If you are transgender the answer you give can be different from what is on your birth certificate. You do not need a Gender Recognition Certificate (GRC).

If you are non-binary or you are not sure how to answer, you could use the sex registered on your official documents, such as your passport or driving licence.

A voluntary question about trans status or history will follow if you are aged 16 or over. You can respond as non-binary in this question.

#### **I am answering for someone else. How do I answer?**

If you are answering for someone else, where possible you should ask them how they want to answer. If they are away, select the answer you think they would choose.

You do not need to know or ask whether they have a Gender Recognition Certificate (GRC).

#### **Why is this question asked?**

The sex question provides vital information for organisations on national and local population statistics, and for long term analysis, as it has been asked since 1801. This question is also used for equality monitoring.

#### **Answering individual questions in private**

Any member of the household aged 16 or over can use an individual questionnaire to provide answers in private. They can do this either online using an Internet Access Code or on paper.

If a person chooses to complete an individual questionnaire:

- they must still be included as a household member on the household questionnaire
- we will use answers from individual questionnaires if they are different from those on the household questionnaire

- the household will not be informed of the request to complete an individual questionnaire
- they have a legal responsibility to complete it

(Link to find out more about completing an individual questionnaire).

### **Confidentiality**

Your census return will be kept secure and will be confidential for 100 years.

It is against the law for anybody who works on the census to make public any personal details from the census during the 100 year period.

(Link to find out more about how we store and use information).

### **Who should answer this question?**

Everyone should answer this question

## **TRANS**

### **Individual question: 4**

**4 Do you consider yourself to be trans, or have a trans history?**  
◆ This question is **voluntary**  
◆ Answer only if you are aged 16 or over  
◆ Trans is a term used to describe people whose gender is not the same as the sex they were registered at birth  
◆ Tick **one** box only  
☐ No  
☐ Yes, please describe your trans status (for example, non-binary, trans man, trans woman):  

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### **Guidance:**

#### **How do I answer this question?**

If your gender is the same as the sex you were registered as at birth and you do not consider yourself to be trans or have a trans history, select 'No'.

If you consider yourself to be trans or have a trans history, select 'Yes' and describe your trans status, for example, non-binary, trans man, trans woman.

This question is voluntary. You do not have to answer it if you do not want to.

Trans is a term to describe people whose gender is not the same as the sex they were registered at birth.

**I am answering for someone else. How do I answer?**

If you are answering for someone else, where possible you should ask them how they want to answer.

If they are away, and you do not know how they would respond, please do not answer this question.

**Answering individual questions in private**

Any member of the household aged 16 or over can use an individual questionnaire to provide answers in private.

They can do this either online using an Internet Access Code or on paper.

If a person chooses to complete an individual questionnaire:

- they must still be included as a household member on the household questionnaire
- we will use answers from individual questionnaires if they are different from those on the household questionnaire
- the household will not be informed of the request to complete an individual questionnaire
- they have a legal responsibility to complete it

(Link to find out more about completing an individual questionnaire).

**Confidentiality**

Your census return will be kept secure and will be confidential for 100 years.

It is against the law for anybody who works on the census to make public any personal details from the census during the 100 year period.

(Link to find out more about how we store and use information).

**Why is this question asked?**

It is important to capture this information. There is currently no data on the size and location of the trans population in Scotland.

Your answer to this question allows organisations like third sector or local authorities to design services to meet the needs of your community.

It also supports efforts to make sure people are treated fairly and promote a more equal society.

**Who should answer this question?**

This question should be answered for everybody who is aged 16 or over, but it is voluntary. This means you only have to answer it if you want to.



If you are answering for someone else, where possible you should ask them how they want to answer.

If they are away, and you do not know how they would respond, please do not answer this question.

## **MARRIAGE OR CIVIL PARTNERSHIP**

### **Individual question: 5**

- 5 On 20 March 2022, what is your legal marital or registered civil partnership status?**
- ☐ Never married and never registered in a civil partnership
  - ☐ Married
  - ☐ In a registered civil partnership
  - ☐ Separated, but still legally married
  - ☐ Separated, but still legally in a civil partnership
  - ☐ Divorced
  - ☐ Formerly in a civil partnership which is now legally dissolved
  - ☐ Widowed
  - ☐ Surviving partner from a civil partnership

#### **Guidance:**

#### **How do I answer this question?**

Select one option only. This question is asking you about your legal status on 20 March 2022.

#### **I was divorced or widowed but I have since remarried. Which option do I select?**

You should answer based on your current status. If you were divorced or widowed and have since re-married, select 'Married'.

#### **My partner and I live together as a married couple but we are not legally married. Which option do I select?**

Your answer should relate to legal status only. If you are living with your partner but are not legally married or in a registered civil partnership, this is not a legal marital or civil partnership status and should not be included. You should select one of the other options as appropriate.

#### **What is a civil partnership?**

A civil partnership is a legal registered relationship between two people. It gives them similar rights and responsibilities to a marriage.

**I am married to a person of the same sex but it is a marriage, not a civil partnership. How do I answer?**

If you have registered a legal marriage to a person of any sex, then you should answer 'Married'.

**I registered a marriage or civil partnership in the last few days. I have not received the certificate and do not know if it is registered yet. What option do I select?**

You do not need the certificate for your marriage or civil partnership to be official. What is important is that your ceremony was legal in the United Kingdom.

If so, select either:

- 'Married' or
- 'In a registered civil partnership'

**I registered a marriage or civil partnership outside of the UK. What option do I select?**

If your marriage or civil partnership is legally recognised in the United Kingdom select 'Married' or 'In a registered civil partnership'.

**What if my marriage or civil partnership has been annulled?**

How you should answer this question depends on why your marriage or civil partnership was annulled. When the court grants an annulment, it may say that your marriage or civil partnership was either:

- void – in effect, the marriage or civil partnership never existed
- voidable - this means the marriage or civil partnership was valid at the time it was registered but it is not valid any more

If your marriage or civil partnership was annulled because it was void, select your legal marital status from before the void marriage or civil partnership.

If your marriage or civil partnership was annulled because it was voidable, select 'Divorced' or 'Dissolved civil partnership'.

Whether the court will say your marriage or civil partnership is void or voidable depends on the circumstances.

Civil partnerships or same sex marriages formed in Scotland cannot be voidable. However, those formed in England and Wales can be.

You can find out more about void and voidable marriages and civil partnerships online (link to government website – how to annul marriage)

**Why is there not an option to select 'single'?**

There is no option for 'single', as this is not a legal status. If you have never registered a marriage or civil partnership, select 'Never married and never registered in a civil partnership'.

### Why is this question asked?

Information on legal marital or civil partnership status is important for the provision of housing and the planning of local services. It helps to understand changing patterns of:

- marriage
- civil partnerships
- partners living together
- household formation

Marital or civil partnership status is protected by the Equality Act 2010.

The Scottish Government and other public bodies will use this information for:

- equality impact assessments
- informing policies and practices
- informing decisions on housing
- planning of local services.

### Who should answer this question?

This question should be answered for everybody who is aged 16 or over.

## **SEXUAL ORIENTATION**

### **Individual question: 8**

<p><b>8 Which of the following best describes your sexual orientation?</b></p> <p>◆ This question is <b>voluntary</b></p> <p>◆ Answer only if you are aged 16 or over</p> <p>◆ Tick <b>one</b> box only</p> <p><input type="checkbox"/> Straight / Heterosexual</p> <p><input type="checkbox"/> Gay or Lesbian</p> <p><input type="checkbox"/> Bisexual</p> <p><input type="checkbox"/> Other sexual orientation, please write in:</p> <div><input type="text"/></div>
--

### **Guidance:**

### **How do I answer this question?**

Select only one response.

If your answer is not listed, choose 'Other sexual orientation' and describe your sexual orientation.

This question is voluntary. This means you only have to answer it if you want to.

**I am answering for someone else. How do I answer?**

If you are answering for someone else, where possible you should ask them how they want to answer.

If they are away, and you do not know how they would respond, do not answer this question.

**Answering individual questions in private**

Any member of the household aged 16 or over can use an individual questionnaire to provide answers in private. They can do this either online using an Internet Access Code or on paper.

If a person chooses to complete an individual questionnaire:

- they must still be included as a household member on the household questionnaire
- we will use answers from individual questionnaires if they are different from those on the household questionnaire
- the household will not be informed of the request to complete an individual questionnaire
- they have a legal responsibility to complete it

(Link to find out more about completing an individual questionnaire).

**Confidentiality**

Your census return will be kept secure and will be confidential for 100 years.

It is against the law for anybody who works on the census to make public any personal details from the census during the 100 year period.

(Link to find out more about how we store and use information).

**Why is this question asked?**

It is important to capture this information. Your answer to this question allows organisations like third sector and local authorities to design services to meet the needs of your community.

It also supports efforts to make sure people are treated fairly and promote a more equal society.

**Who should answer this question?**

### Individual question: 9

Guidance:

Select one option only. If you select 'elsewhere', enter the current name of the country.

Enter the current name of the country.

If you do not know your country of birth, enter your best guess. This may be the continent, region or island. For example, Asia, Africa, Great Britain or Middle East. Otherwise, enter 'Other'.

The information from this question helps the government study patterns of migration and assists with planning services to meet the needs of migrant communities.

Everyone should answer this question.

If there is not enough space, write in as much as the space allows. It may be possible to shorten the name of the country. For example if you were born in the United States of America, you can write in "USA".





**I am not sure which option to select to include my condition. How do I answer?**

If you are unsure which option to select, select 'Other condition'. If you select 'Other condition', enter the name of the condition.

**I am answering for someone else. How do I answer?**

If you are answering on behalf of someone else, where possible you should ask them how they want to answer. If they are away, select the answer you think they would choose.

**Examples of long-term conditions:**

**Deafness or partial hearing loss examples**

- Deaf
- Deafblind
- Deafened
- Deafness
- Hard of hearing
- Hearing impaired
- Profoundly deaf
- Severely deaf

**Blindness or partial sight loss**

- Artificial eye
- Blind
- Deafblind
- Detached retina
- Legally blind
- Partial sight loss
- Partially sighted
- Sight loss
- Visually impaired

**Communication equipment examples**

- No battery (low tech)
- Battery operated (high tech)

**Full or partial loss of voice or difficulty speaking due to health conditions such as:**

- Autistic spectrum disorder
- Cerebral palsy
- Dementia
- Head or brain injury
- Learning disability
- Motor neurone disease
- Multiple sclerosis
- Parkinson's disease

- Profound and multiple learning difficulties (PMLD)
- Stroke

#### **Learning disability examples**

- Acquired brain injury
- Cognitive impairment
- Down's syndrome
- Fragile X syndrome
- Mild learning disability
- Moderate learning disability
- Neonatal brain damage
- Profound learning disability
- Severe learning disability
- Special needs

#### **Learning difficulty examples**

- Dyscalculia
- Dyslexia
- Dyspraxia
- General learning difficulty
- Global learning difficulty
- Learning difficulty
- Meares-Irlen syndrome
- Specific learning difficulty
- Verbal dyspraxia

#### **Developmental disorder examples**

- Asperger syndrome
- Attention deficit disorder
- Attention deficit hyperactivity disorder
- Autistic spectrum condition
- Autistic spectrum disorder
- Emotional learning behaviour
- Emotional learning difficulty
- Global developmental delay
- Oppositional defiant disorder

#### **Physical disability examples**

- Amputee
- Hemiplegia
- Carpal tunnel syndrome
- Difficulty walking
- Paralysis
- Paraplegia
- Physically disabled
- Quadriplegic
- Unable to walk

- Uses walking stick
- Wheelchair user

#### **Mental health condition examples**

- Addiction
- Anxiety
- Bipolar disorder
- Depression
- Eating disorder
- Panic attacks
- Postnatal depression
- Schizoaffective disorder
- Schizophrenia
- Seasonal affective disorder
- Self harm

#### **Long-term illness, disease or condition examples**

- Angina
- Arthritis
- Asthma
- Cancer
- Chronic obstructive pulmonary disease (COPD)
- Dementia
- Diabetes
- Epilepsy
- Heart condition
- High blood pressure (hypertension)
- Multiple sclerosis
- Osteoporosis
- Stroke
- Thyroid gland condition

#### **Why is this question asked?**

The answers to this question provide important information about different health conditions and disabilities in the Scottish population. The data from this question provides information on the experiences and circumstances of people with disabilities. Local governments, public bodies and third sector organisation use this information to measure and assess:

- service planning
- healthcare delivery
- development of social care policies and strategies
- research

#### **Who should answer this question?**

Everyone should answer this question

#### **Answering on paper**

If the name of the condition is longer than the space provided, write in as much as you can using one letter per box.

## **LONG-TERM HEALTH PROBLEM OR DISABILITY**

### **Individual question: 19**

**19 Are your day-to-day activities limited because of a health problem or disability which has lasted, or is expected to last, at least 12 months?**

◆ Include problems related to old age

- ☐ Yes, limited a lot  
☐ Yes, limited a little  
☐ No

#### **Guidance:**

#### **How do I answer this question?**

It is up to you to consider how your day-to-day activities are limited by your disability or health problem. Include mental health problems and problems related to old age. You should choose the response that you feel best describes your situation.

#### **I am not sure of the level of my health condition or disability. How do I answer?**

Try to think about how limited your day-to-day activities are after you have taken any medication or treatment.

For example, you may be hard of hearing and use a hearing aid. Think about how limited your activities are when you are wearing your hearing aid.

#### **Some days I feel more able to do things than on other days. How do I answer?**

If, on some days you feel better or worse, then you should answer based on how you feel most of the time.

#### **What are day-to-day activities?**

Day-to-day activities are everyday things, for example:

- eating
- bathing / washing and dressing
- walking or using stairs
- lifting
- gripping objects such as cutlery
- using public or private transport
- household cleaning

- remembering to pay bills

**I am not sure how long my health problem will last. How do I answer?**

If you have a health problem that has lasted less than 12 months, answer based on how long you expect the condition to last.

**I am answering for someone else. How do I answer?**

If you are answering on behalf of someone else, where possible you should ask them how they want to answer. If they are away, select the answer you think they would choose.

**Why is this question asked?**

Answers to this question provide the only measure of long-term health problems or disability in small areas. The data are used to:

- support policy development
- measure healthy life expectancy
- allocate resources for care of the elderly

**Who should answer this question?**

Everyone should answer this question.

**RELIGION**

**Individual question: 21**

**21 What religion, religious denomination or body do you belong to?**  
◆ This question is **voluntary**

☐ None

☐ Church of Scotland

☐ Roman Catholic

☐ Other Christian, please write in below:

☐ Muslim, write in denomination or school below:

☐ Hindu

☐ Buddhist

☐ Sikh

☐ Jewish

☐ Pagan

☐ Another religion or body, please write in:

Guidance:

**How do I answer this question?**

Select one box only. If you select 'Other Christian' or 'Muslim' enter the details of your denomination, school or group. You can enter 'Christian' or 'Muslim' if you do not have a denomination. If you select 'Another religion or body' enter details of your religion, religious denomination or body.

**Who should answer this question?**

This question is for everybody but is voluntary. This means you only have to answer it if you want to.

**My child is too young to belong to a particular religion. How do I answer?**

Select 'None' or leave the question blank.

**I am answering for someone else. How do I answer?**

If you are answering on behalf of someone else, where possible you should ask them how they want to answer. If they are away, and you do not know how they would respond, do not answer this question.

**My religion or denomination is not listed. How do I answer this question?**

Select 'Other Christian', 'Muslim' or 'Another religion or body' and then enter details of your religion, religious denomination or body in the space provided.

**Why is this question asked?**

It's important to capture this information. It contributes to a better understanding of the diversity of Scotland.

Your answer to this question allows providers to design services to meet the needs of your community.

It also supports efforts to make sure people are treated fairly and promote a more equal society.

**Answering individual questions in private**

Any member of the household aged 16 or over can use an individual questionnaire to provide answers in private. They can do this either online using an Internet Access Code or on paper.

If a person chooses to complete an individual questionnaire:

- they must still be included as a household member on the household questionnaire
- we will use answers from individual questionnaires if they are different from those on the household questionnaire



- the household will not be informed of the request to complete an individual questionnaire
- they have a legal responsibility to complete it

(Link to find out more about completing an individual questionnaire).

### **Confidentiality**

Your census return will be kept secure and will be confidential for 100 years.

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(Link to find out more about how we store and use information).

## **ETHNIC GROUP**

### **Individual question: 23**

**23 What is your ethnic group?**

♦ Choose **ONE** section from A to F, then tick **ONE** box which **best describes** your ethnic group or background

**A White**

☐ Scottish

☐ Other British

☐ Irish

☐ Polish

☐ Gypsy / Traveller

☐ Roma

☐ Showman / Showwoman

☐ Other white ethnic group, please write in:

**B Mixed or multiple ethnic groups**

☐ Any mixed or multiple ethnic groups, please write in:

**C Asian, Scottish Asian or British Asian**

☐ Pakistani, Scottish Pakistani or British Pakistani

☐ Indian, Scottish Indian or British Indian

☐ Bangladeshi, Scottish Bangladeshi or British Bangladeshi

☐ Chinese, Scottish Chinese or British Chinese

☐ Other, please write in:

**D African, Scottish African or British African**

☐ Please write in (for example, NIGERIAN, SOMALI):

**E Caribbean or Black**

☐ Please write in (for example, SCOTTISH CARIBBEAN, BLACK SCOTTISH):

**F Other ethnic group**

☐ Arab, Scottish Arab or British Arab

☐ Other, please write in (for example, SIKH, JEWISH):

Guidance:

**What does 'ethnic group' mean?**

Your ethnic group could be your cultural or family background.  
It is up to you how you answer this question.

If you are unsure of your ethnic group, you should select the option that you think is most appropriate.

**Why is this question asked?**

It is important to capture this information. It contributes to a better understanding of the diversity of Scotland.

Your answer to this question allows providers to design services to meet the needs of your community.

It also supports efforts to make sure people are treated fairly and promote a more equal society.

**How do I answer this question?**

First, choose the group that best describes you. Then choose one option from the section that best describes your ethnic group or background.

You may need to write in your ethnic group in the space provided.

Some boxes have a list of ethnic groups (for example, 'Pakistani, Pakistani Scottish or Pakistani British'). The list simply shows all the ethnic groups which are included in that category, so you can tick the box if your ethnic group is any of those in the list.

**My ethnic group is not listed. How do I answer?**

Use the response options to help guide you. If you feel that none of the options provided are appropriate, select 'Other' under the group you feel most closely matches you. You can then write in your ethnic group.

**I am answering for someone else. How do I answer?**

If you are answering on behalf of someone else, where possible you should ask them how they want to answer. If they are away, select the answer you think they would choose.

**Answering individual questions in private**

Any member of the household aged 16 or over can use an individual questionnaire to provide answers in private.

They can do this either online using an Internet Access Code or on paper.  
If a person chooses to complete an individual questionnaire:

- they must still be included as a household member on the household questionnaire
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### **Who should answer this question?**

Everyone should answer this question

### **Answering on paper**

#### **How many options can I select?**

You should choose one section from A to F and then select one option within that section that best describes your ethnic group or background.

#### **If I select an option that has a list of options (for example, 'Pakistani, Pakistani Scottish or Pakistani British'), do I need to circle the one that applies and/or cross out the ones that do not apply?**

No, the list simply shows all the groups which are included in that category, so you can select the option if your ethnic group is any of those in the list. You should not circle or cross out any of the terms.

## **Annex B - Online Collection Instrument: Research**

A range of testing and research was undertaken prior to the census rehearsal, where many of the findings were tested further.

### **Accessibility Testing Research Summary**

The Online Collection Instrument (OCI) delivers the core question set for the census. There was a need to conduct some initial accessibility testing on the early version of the site to identify any early issues. The User Centred Design UCD team conducted a round of accessibility testing with 10 participants with a variety of disabilities.

Around half of the participants were visited in their home in order to allow for the use of any specific assistive technology such as screen readers and magnifiers and to help make them more comfortable.

From the OCI, we tested:

- On-boarding – entering Internet Access Code (IAC), setting up a password and password recovery.
- Questions H1-5 – details of who is in the household

Participants ranged from 20 to 61 years of age and had a range of disabilities and assistive technology needs, including dyslexia, dyspraxia, autism, blindness, arthritis, detached retina, macular degeneration, Friedreich's ataxia.

### Key findings

The majority of participants found it relatively straightforward to get through the on-boarding and H1-5 sections of the prototype. They were very positive about the idea of completing the census online as it meant they would be able to complete it in a format best suited to them, save progress and complete it in their own time.

However, there were a number of overarching issues that affected all types of users. These were predominantly usability issues, but some assistive technology specific issues were encountered as well. Usability issues will cause problems for all users, but they are heightened for disabled people and users of assistive technology. Causing confusion, frustration and being slowed down can have a significant impact on these users. In some situations it can cause stress/anxiety and lead them to seek support with completion or make them feel like they don't wish to continue. Many of the participants had to stop to ask the moderator what was meant or required and some needed to be told how to progress to the next step.

Additionally, while the questions in this version of the prototype were not the final 2022 question set, a number of usability issues were uncovered that will be important to consider independent of the question content and can be worked on and resolved for subsequent rounds of usability testing.

The key issues identified included:

- unclear error messaging when creating a password
- 'set up password recovery' usability and error messaging
- users having difficulty understanding what's being asked for in the 'temporarily away' question
- users having difficulty understanding what is being asked for in the 'visitors' question
- confusion caused by the 'dashboard' when users land on it for the first time
- unclear or missing instructions or supporting text – e.g. needing to use capitals and hyphens in the IAC code
- the IAC code was challenging for many

Findings specific to assistive technology were identified:

- Zoomtext issues: participants who used screen magnifiers appreciated the amount of space on each page and having single questions per page.
- Screen reader issues: participants who used screen readers had very different experiences. This could be for a number of reasons such as version of software, device used or level of users' experience with assistive technology.

Additional findings:

- Some users may not be able to read the letter, the service needs to consider how blind people living on their own can be supported.
- Some users will require a large print letter to be able to read the IAC number, consider how they can be easily identified and provided with the right information. Is there any way of knowing about this need before sending the letters out?
- When the initial letter will be sent out to give citizens enough time to get right version of information that they need, and also how any reminder services may come through to them (i.e. reminder letters are inappropriate for a blind person).
- Some users will misplace or lose the letter and so how they can still access online without the IAC code will need to be considered and made clear to users.

## **Information Needs User Research Summary**

This research, to understand whether the digital version of the 2022 Census meets the needs of citizens, comprised of multiple rounds of usability and accessibility testing from December 2018 – March 2019, conducted by the Scottish Government Digital Transformation Division's User Centred Design team. While these sessions predominantly focussed on the use of the digital components (i.e. the website portal and the 'online collection instrument' (OCI)), we also discussed what information participants expected or felt they would need in order to take part in the census at various points, including showing a version of the letter to set context.

The main findings from these sessions are regarding usability and accessibility, which have been reported via the 'OCI User Testing' strand of work, but broader insight around information needs have also been uncovered. In order to further understand information needs for citizens we utilised a number of sessions to explore the following objectives:

- Understand what information is required by a user to support them in their census experience.
- Understand what channels users expect to be able to access information to support them in their census experience
- Review of the current language and terminology to determine whether it supports the user's understanding of the information they need in order to complete the census
- Understand how the user's need for information changes over their census collect experience.

Key findings:

- Standard patterns for question pages: reduces cognitive load which may quicken response
- Explanation and narrative to set expectations and orientate users within the form would benefit some users
- In a small number of cases there was misunderstanding of the questions
- Type ahead functionality for industry and occupation questions caused particular problems in choosing an answer
- Hard validation meant users got stuck in a loop where they could not answer a question and so could not submit their census response
- Problems accessing Help and Support while in the questionnaire
- Age related question routing meant some questions are asked of children within the household that are not relevant for a child
- Misunderstanding of questions or uncertainty about how to answer.

Findings are informing further development of OCI and the question engine to maximise respondent ease and minimise respondent burden.

**Audience Discovery Research - Qualitative research among 'seldom heard' audiences**



- To investigate their needs and inform the design of the process and website for Scotland's Census 2022.
- Research to provide a deep and robust understanding of user needs – with a specific focus on those users who have specific situations for Census collection or who require Assisted Digital support.
- The purpose is to ensure that these users' needs are accurately represented in the design of the OCI: -
  - Flat / House Sharers
  - Communal Establishments
  - Communities with Reduced Links
  - Ethnic Communities (sample included Somali, Roma, African, Romanian, Kurdish)
  - Religious Communities (sample included Sikh, Muslim)
  - Other Communities (Camphill)
  - Skill Limitations
  - Digital Disengagement
  - Low Literacy Skills
  - Reading Impairment
  - Supported Applications
  - English Language Limitations
  - Gaelic Speakers

With a focus on exploration and discovery, the detailed research objectives were:

- Develop a deep knowledge of who the service users are in terms of their circumstances, situations, attitudes, skills, abilities (as appropriate)
- In relation to officialdom generally; in relation to the Census specifically
- To what extent information and support are/are not accessed
- Understand motivators and barriers to completing the Census
- Comprehension of the Census; its (perceived) importance
- Personal obligations
- Identify the support and interventions that would facilitate participation in the online Census
- Information needed, support needed, enumeration needs
- Explore perceptions of and reactions to the OCI design
- Aspects that help and hinder completion
- Identify how the above should be reflected in the OCI, and in general, to ensure a successful Census

#### Situations and skills

- Broad spectrum of situations: some people have thrived in Scotland, some have struggled.
  - Positive experiences can inspire appreciation of Scotland / its government, and willingness to comply with officialdom.
  - But some feel let down by the system and less willing to comply.
  - Others fear the authorities and sharing personal information.
- Broad spectrum of skills and skill levels across Digital, English Language, Reading Impairment, Literacy.
  - Low skills don't seem to necessarily correlate with a less positive life experience.
  - Key factor seems to be whether the family or household unit perceives it's 'doing well'.
  - Possible exception: low Literacy Skills might have a stronger correlation with feeling let down by the system, that life has been impoverished (unnecessarily).

#### Support

- People with lower skills tend to have an established support network
  - Family, friends, Community Leaders and Organisations etc they trust and turn to for help / advice.
  - Many need 'hands-on' support with officialdom in general, English translation, reading and writing, or digital activity.
- Hands-on support is likely one of the most important success factors for the Census
  - Providing the skills that are missing...and also overcoming low motivation / mistrust / scepticism.
- Reaching out to Community Leaders and Organisations is vital
  - They are close to their communities, strong advocates of the Census, and very keen to help.
- Like the general population, some people have stronger skills and will do well with 'self-serve' support available from their network or on the website.

#### Attitudes to the Census

- A spectrum of engagement with the Census.
  - A few 'evangelists', e.g. Community Leaders and Managers of Community Establishments.
  - Some people are mistrustful or resistant, likely due to personal experience.
  - Most seem to be around the mid-point: willing to carry out their legal obligation, but might not perceive the value of the Census.
- Opportunity to improve engagement for the greater success of the Census – quality of experience for the public as well as quality and accuracy of information.
  - Many simply don't know much about it – what it's for, what it stands for, the difference it can make.
  - Improving understanding tends to improve engagement.

#### The letter

- The letter presents significant difficulties for people with lower skills
  - What's it about? What does it mean? What do I need to do? Do I have to?
- Indeed, for many, the letter is 'daunting' to read – many won't see it through to the second page and will seek help.
- It conditions expectations that participating in the Census will be difficult – too difficult to attempt.

#### The website

- By contrast, when people see the design for the website, confidence builds.
- Some now feel they will 'have a go' under their own steam, seeking help if needed, and look forward to a sense of achievement.
  - So, it's important to make the process (seem) easy in order to optimise autonomous participation.
- The website design creates a pleasing and reassuring atmosphere.
  - Excellent use of colour, space, imagery (people), and nuggets of text to increase engagement and reduce cognitive effort – and suggest it's easy.
  - Wears its official credentials lightly.
  - Surprisingly and positively different from the letter and much official communication; should play a central role in shaping engagement.

**Overall, there is enough evidence to suggest that, with sufficient and appropriate support and communication, these 'seldom heard' audiences are very likely to engage with Scotland's Census 2022.**